



## Board of Aldermen Request for Action

**MEETING DATE:** 10/18/2022

**DEPARTMENT:** Administration/Public  
Works/Police/Finance

**AGENDA ITEM:** Consent Agenda

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### **REQUESTED BOARD ACTION:**

The Board of Aldermen can review and approve by a single motion. Any item can be removed from the consent agenda by a motion. The following items are included for approval:

- **Minutes**
  - October 4, 2022, Board of Aldermen Work Session Minutes
  - October 4, 2022, Board of Aldermen Regular Session Minutes
- **Financial Report**
  - Finance Report for September 2022
- **Resolution 1126, Liquor License – Nissa True**

A Resolution approving issuance of a liquor license to Nissa True doing business as Pizza Shoppe located at 101 US 169 Highway.
- **Resolution 1127, Award Bid No. 22-21 – Utility Fence Replacement**

A Resolution awarding Bid No. 22-21 to Quality Fence, LLC for the replacement of utilities fencing in an amount not to exceed \$57,010.
- **Resolution 1128, Acknowledgement of Emergency Expenditure**

A Resolution acknowledging and approving the expenditure of \$7,970 for the repair of a transfer pump at the water treatment plant by Mid America Pump.
- **Resolution 1129, Sewer Line Repairs at First Baptist Church**

A Resolution authorizing payment for sewer service investigation and sewer repair at the First Baptist Church at 300 South Bridge Street in an amount not to exceed \$10,921.45.
- **Resolution 1130, Repairs for Police Patrol Interceptors**

A Resolution authorizing the purchase of repairs and maintenance services for police patrol interceptors in an amount not to exceed \$9,578.09 to Wright Automotive.
- **Resolution 1131, Election Expenditure**

A Resolution authorizing payment to the Clay County Board of Election Commissioners for the City's share of General Election expenses in an amount not to exceed \$8,424.62 for the November 8, 2022 election.
- **Resolution 1132, Employee Assistance Program Services**

A Resolution authorizing the Mayor to sign an agreement with ComPsych for the purpose of providing Employee Assistance Program Services.

### **SUMMARY:**

Voting to approve would approve the Board of Aldermen minutes and Resolutions.

### **PREVIOUS ACTION:**

N/A

**POLICY ISSUE:**

N/A

**FINANCIAL CONSIDERATIONS:**

N/A

**ATTACHMENTS:**

- |   |   |
|---|---|
| <input type="checkbox"/> Ordinance                        | <input type="checkbox"/> Contract           |
| <input checked="" type="checkbox"/> Resolution            | <input type="checkbox"/> Plans              |
| <input type="checkbox"/> Staff Report                     | <input checked="" type="checkbox"/> Minutes |
| <input checked="" type="checkbox"/> Other: Finance Report |   |

## SMITHVILLE BOARD OF ALDERMAN

### WORK SESSION

October 4, 2022, 6:00 p.m.

City Hall Council Chambers and Via Videoconference

#### 1. **Call to Order**

Mayor Boley, present, called the meeting to order at 5:56 p.m. A quorum of the Board was present: John Chevalier, Leeah Shipley, Ronald Russell, Marv Atkins, Dan Ulledahl and Dan Hartman.

Staff present: Cynthia Wagner, Anna Mitchell, Chief Jason Lockridge, Stephen Larson, Chuck Soules, Matt Denton, Jack Hendrix, Linda Drummond and Gina Pate.

#### 2. **GIS Demonstration**

Gate Pate, Management Analyst for the Public Work Department, presented a demonstration of the Geographic Information System (GIS) the City now uses for mapping of the City's infrastructure.

Visit the [City website](#) to view the demonstration.

Gina explained that the City's GIS website will be available to the public. They will be able to access information on the streets PCI data, sidewalk conditions, right of way work, flood layer, work being done in their area, the ward boundaries, etc.

Gina noted that there will be staff training on October 11.

Chuck Soules, Public Works Director, noted that he and Gina were both users of GIS. He said that Gina has done a terrific job with this project. He explained that a lot of this information will be very useful for developers, anybody looking to come into the City and staff will use it for projects. Chuck explained that staff sent a lot of the GIS information over to GBA to do our Stormwater Master Plan.

Chuck explained that we will be able to get a lot of information out to the public such as; snow routes, who maintains what roads and who is working in their neighborhood. Residents will be able to access this information without having to call the City.

He explained that this will also help with the work order process. Once staff completes a work order that information will be uploaded. In the near future we will be able start identifying issues such as potholes where residents can take a picture of the pothole send it to the GIS and it will create the work order. Staff then goes out and fixes the pothole and send their response once the work orders finished. The resident will then receive a response that the pothole is fixed.

Alderman Chevalier noted that this is a very good job, and he likes it a lot but asked that when we put this out to the public would there be a way to create a few tutorials on how to use and navigate the GIS.

Cynthia agreed and said that she had made herself a note on some of the context that should be included in the tutorial and would discuss it with Chuck and Gina.

Gina noted that there is a GIS page on the City [website](#) that has some information on the project, and she is planning to add a tutorial to it.

Cynthia noted that this is great information to be able to share with the residents, tremendous information to have in-house to provide information for action on budget items or any utility information and to be able to show the information on a map. She explained that this technology will help the utility department knowing where water and sewer lines are. This serves as a great base to help us grow and expand on lots of information internally and externally.

Alderman Atkins asked if the photos would be updated annually?

Gina explained the original pictures were done by SAM, they went out and surveyed everything. She said that she and Chuck have discussed a maintenance program of what areas we would be going to update and possibly on a two-year schedule.

Alderman Atkins asked if there was grease in the sewer drain would we have to get a complaint first?

Chuck explained that any time staff do any kind of maintenance that keeping records on the GIS so it will keep it updated. Anytime staff does maintenance on things like a valve exercising program, a hydrant test program, a manhole protection program, any maintenance programs it will start populating the information as we go. We will get videos for our slip line program this year and will have before and after of all those lines. Chuck said that at some point he thinks there will be the ability to identify for example where a line had multiple breaks.

### **3. Review of Fireworks Event Approvals**

Anna Mitchell, Assistant City Administrator, noted that discussion on fireworks events has occurred several times over the last couple of years. Currently the charge of fireworks only is allowed around the Fourth of July from July 3 to July 6 between 9:00 a.m. and 11:00 p.m.

Fireworks displays outside of that time have to be approved by the Board. Anna explained that this was brought forward with the opening of White Iron Ridge for weddings as they had an interest in a fireworks send off at the end of the night.

There have been several requests for fireworks event displays that have come before the Board for approval and has become repetitive. Anna noted that the Board requested that staff look into administrative approvals by researching different ways that other communities do administrative approval.

Staff found through an application process we would require several different documents such as; insurance contact information, fireworks display information, notification requirements to the area residents, as well as written approval from the Fire Protection District. Once the applicant provides all the proper information that is when that would all be submitted to the City Administrator for approval. The City Administrator would notify the Board in the City Administrator's report and also notify the Police Department in case there are complaints the evening of the event. This

process ensures the Fire Protection District, and the area residents are informed of the event.

Anna noted that staff is looking for feedback from the Board on this process and noted that Chief Cline was present if the Board had any questions for him of what they look for when they inspect an area for a fireworks display and then also on the application as well that would be required with the administrative approval.

Alderman Russell asked if the four items on the application check list were additional items or if there were added as part of the process now.

*A copy of a current certificate of insurance*

*A copy of written approval of the event from the Smithville Area Fire Protection District*

*A written plan of notification to the area residents*

*Types and Sizes of fireworks that are to be used in the display*

Cynthia explained that they are currently required and reviewed before coming to the Board for approval they were just made part of the application.

Alderman Hartman noted that he liked the idea of having City Administrator approval for White Iron Ridge who knows this process and having Chief Cline involved. He does though believe that it would be helpful to have a calendar reminder about the fireworks event. He thinks that since we have a regular vendor who does these events on a regular basis a blanket permit could be the way to go.

Cynthia noted that Chief Cline has discussed this previously, since they use the same fireworks company consistently for their events.

Mayor Boley explained that the City may have another fireworks event request from another entity in town. The School District may request to shoot fireworks during the high school football games after a touchdown.

Cynthia asked the Board if they were in favor of administrative approval for White Iron Ridge fireworks events only or for all requests for fireworks events.

Mayor Boley said that if they are a new vendor they need to come before the Board at least in an interview.

Alderman Russell asked if the day of the event was really windy is there a certain point where they say it is not going to happen?

Chief Cline explained there are several requirements for fireworks that they are heavily regulated by the state of Missouri. He noted his first question when anyone wants to use fireworks for any event is, who is the shooter, because the type of fireworks we are talking about are the professional grade, they require a permit and require proper storage.

Chief Cline explained that is why he feels a lot more comfortable with an annual approval and then a case-by-case approval for the discharge. He noted that when it comes to the set itself the vendors are made aware of the responsibility and those companies take that very seriously. They do consider wind conditions and it also has lot to do with the humidity as well because the rounds will not go as high as they are

designed to and they are also looking at dry conditions. It is stressed to them all along so they are well aware that they are responsible.

Chief Cline explained that the lanterns become an issue because who is responsible for them, if it is an individual doing them versus a company. It is harder to hold someone responsible so there are a lot of parameters that they have to meet.

Chief Cline noted that it does come down to an actual shoot time decision and if the conditions are favorable for them to set off the fireworks.

He explained that for the School District it is going to be more problematic because of the fallout requirements. The fallout zone requirements of how big, the bigger the fireworks they set off, the bigger that area has to be. Around the high school there are homes, there are spectators and everyone pretty close, so a fireworks event might be difficult for them.

Cynthia noted that Chief Cline indicated an annual permit, and it was not outlined in the memo. She asked if it would it help make things easier if White Iron Ridge requested an annual permit so that we can ensure that we know who is shooting the fireworks off. The annual permit application can be reviewed to make sure there have not been any issues. Then during the year, they would submit fireworks event application on a case-by-case basis for administrative approval. She asked for direction from the Board.

Mayor Boley suggested to begin the annual permit on November 1 with the City's fiscal year then administrative approval for the events throughout the year.

The Board all agreed.

Cynthia thanked Amanda from White Iron Ridge all for the communication to the neighborhood.

#### **4. Discussion of Founder's Day**

Cynthia noted that Alderman Russell had requested to address the topic of observing Founders Day in some fashion. She explained that the information included in the memo in the packet outlines how the Historical Society has typically celebrated it. The timing of that celebration is held at the same time is Lakefest, so there is also outlined some of the information for Lakefest. Cynthia noted that representatives from both of those groups are here tonight.

Alderman Russell explained that he was looking at having a Founders Day of Smithville and looking at to have some type of the summer celebration and make sure that other communities know about it. He noted that he would like to make it a big celebration for the City and possibly have in the City offices closed but if it was on the weekend date then that is something else. He said that we need to work in conjunction with the other festivities are going on. Alderman Russell asked what the Board's thought were on it and what direction we should take.

Mayor Boley explained that he had met with the Lakefest committee earlier this evening to discuss what they are planning for next year.

Shauna Houghton, Lakefest Committee member, explained that they pick Father's Day weekend every year to keep Lakefest consistent, so everyone knows that there is going to be a festival that weekend. She said if the City would want to combine it with Founder's Day, they could definitely try to work together with us. Shauna explained that they meet the second Wednesday every month at 6:30 p.m. at the Coulter bus barn. She said that they have a lot of there event planned already but if the City would like to come to the meeting to collaborate, they would be open to discuss it.

Mayor Boley asked Alderman Russell if he could attend their meetings?

Alderman Russell said that he could.

Mayor Boley asked about that the Lakefest committee setting up a separate event to have more things for kids to do.

Shauna explained that next year they will have Lakefest as well as Little Kids Lakefest. She said the reason why they chose to do this is because alcohol is being served at Lakefest and they want to bring in more for the kid. They reached out to Gower to get the contacts for the people that did their festival to bring some of those programs here for the kids. They all trying to do this for all ages.

Mayor Boley explained that during his meeting with the Lakefest Committee they discussed extending out the festival and using more of the downtown. He asked that they work with the Parks Department with the laid out of the festival to make sure they have the power and water requirements ahead of time and no one is scrambling the day of the festival.

Shauna noted that they would be reaching out to the Parks Department once they have that information set. She asked if the Board had any questions or feedback from their event this year.

Mayor Boley said that he appreciated that they are getting their event planned early. He suggested that they make sure to have enough volunteers, so they do not fall behind on trash or if they have horses make sure that there is someone there responsible for taking care of them. He also suggested that they get the Board involved in the event as well.

Mayor Boley suggested having the Monday after that weekend be the day City Hall is closed to encourage employees to participate since they would not have to worry about getting back to work the next day. He said it would be good for the Parks Department staff that will have to be there all day on Saturday working.

Katie Stafford, Historical Society, noted that they held their first Founder's Day in 2017. She said that she thought it was great that Founder's Day and Lakefest be held at the same time. Katie feels that with people being downtown for Lakefest then they might take the opportunity to go down to the Smithville Historical Society Museum and Inn. She said that they could provide games for the kids also. Katie explained that they reason that they chose Father's Day weekend is, if her math is correct, Humphrey Smith actual died on Father's Day. If Father's Day had existed back then.

Katie noted that they do not usually have to many people spend much time at their event. She explained that people come tour the museum and they have raffles and gift for them. They also have incorporated rock painting which the kids love to do. They also had a live band history reenactors last year.

Shauna noted that she believed Lakefest could incorporate the Founder's Day activity timeline into their timeline to help get them foot traffic.

Katie agreed that they could also advertise for Lakefest.

Mayor Boley asked Shauna when they do the boat races where do they end the race.

Shauna explained that it starts up by Liberty Street and they end it just before the bridge.

Mayor Boley suggested that they could end it at an area close to the Patterson House so people would to there for the kid's activities.

Alderman Chevalier asked if there is a timeline that we need to have a plan in place if they are wanting a sponsorship.

Mayor Boley noted that the sponsorship would be to waive the fees for the Courtyard like we have done for other events. He explained that the Parks Department will bring that before the Board when they receive the application. Mayor Boley said that it would be nice to bring this to the Board before December 1 so we can publish it on the calendar of events.

Alderman Chevalier noted that he thought this would be a great event having both events happening on the same day and it is an opportunity for the City to get more involved.

Alderman Hartman asked if they needed to give staff direction for City Hall being closed the Monday after Father's Day.

Mayor Boley said that is some thing the Board can direct staff to amend the Employee Handbook to add that. Since it is to be a citywide event staff would be encouraged to be here that weekend.

The Board all agreed.

Cynthia asked for clarification on Alderman Chevaliers question of City participation in this. What is anticipated from the City that Parks Department works in support of that. Work with them to get the application done and then with the coordination for that day. Is there an expectation that the City is also a partner in this with the Historical Society and Lakefest.

Mayor Boley said he believed they are asking for the City to waive the fee for the square in exchange for sponsorship. He noted that they would still have to pay for the police services. He clarified that they would just be using the downtown square and having a parade.



Cynthia noted that staff would be bringing forward for Board approval changes to the Employee Handbook at the next meeting. She said staff could add the language that the Monday following the Founder's Day celebration would be a holiday if that is what the Board directed.

The Board all agreed.

**5. Adjourn**

Alderman Hartman moved to adjourn. Alderman Chevalier seconded the motion.

Ayes – 6, Noes – 0, motion carries. Mayor Boley declared the Work Session adjourned at 6:41 p.m.

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Linda Drummond, City Clerk

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Damien Boley, Mayor

**SMITHVILLE BOARD OF ALDERMEN  
REGULAR SESSION**

October 4, 2022, 7:00 p.m.  
City Hall Council Chambers and Via Videoconference

**1. Call to Order**

Mayor Boley, present, called the meeting to order at 6:59 p.m. A quorum of the Board was present: John Chevalier, Leeah Shipley, Marv Atkins, Dan Ulledahl, Dan Hartman and Ronald Russell.

Staff present: Cynthia Wagner, Anna Mitchell, Chief Lockridge, Chuck Soules, Stephen Larson, Jack Hendrix, Matt Denton and Linda Drummond.

**2. Pledge of Allegiance led by Mayor Boley**

**3. Consent Agenda**

- **Minutes**

- September 20, 2022, Board of Aldermen Work Session Minutes
- September 20, 2022, Board of Aldermen Regular Session Minutes

- **Resolution 1122, Acknowledging Emergency Purchase – Basin Cleaning**

A Resolution acknowledging an emergency expenditure for basin cleaning at the wastewater treatment plant in the amount of \$28,694.40 with Clean Harbors Environmental Services.

- **Resolution 1123, Acknowledging Emergency Purchase – Harbortowne Lift Station**

A Resolution acknowledging an emergency expenditure in the amount of \$27,744.89 with Mid-America Pump for the Harbortowne lift station.

- **Resolution 1124, Authorizing Purchase for Actuators and Valves**

A Resolution authorizing the purchase of two solid waste treatment plant actuators and valves in an amount not to exceed \$60,086.93 with Mellen and Associates.

- **Resolution 1125, Authorizing the purchase of Park Signage**

A Resolution authorizing the purchase of park signage from Boulder Designs in the amount of \$10,400.

Alderman Hartman moved to approve the consent agenda. Alderman Chevalier seconded the motion.

No discussion.

Ayes – 6, Noes – 0, motion carries. The Mayor declared the consent agenda approved.

**REPORTS FROM OFFICERS AND STANDING COMMITTEES**

**4. City Administrator's Report**

Cynthia noted a few weeks ago staff provided information on four projects that we submitted grants for through Mid-America Regional Council (MARC). One of those projects

was the Riverwalk. Staff has received word that the Transportation Alternatives Program funding recommendations have been identified and there is a committee meeting tomorrow morning that Chuck Soules, Public Works Director will participate in. The Riverwalk project has been identified as one of the top six projects.

Staff anticipates if the Riverwalk project meets with approval at the meeting tomorrow, it then goes to a larger committee that approves the funding recommendations. We would anticipate potential of funding for that in 2026.

The City submitted a request for over \$2 million dollars for the project, but the MARC match is only up to \$750,000. Staff has looked at the Riverwalk project and the estimates that we had from Landworks as we went through the Parks and Recreation Master Plan and believe we could scale back the project to install the trail and stub in the utilities for future water fountains and electrical. Cynthia noted that the design would be an additional cost but with the grant of \$750,000 plus the City match of \$750,000 staff believes we could get the trail. The cost for the amenities outlined could be done with fundraising or look at our Capital Improvement Plan over time. She explained that with the budget that is included in the agenda tonight includes the Capital Improvement Plan program only for the fiscal year 2023. The Capital Improvement Plan that looks the next five years has funds in the Parks and Recreation and Stormwater sales tax \$300,000 in 2025 and \$300,000 in 2026 for sports courts. Cynthia noted that \$600,000 gets us close to that \$750,000 match and we could also look at stormwater expenditures. She explained that there are ways we could move those projects around as we get closer to that time period.

Staff recommends that the Board adopt the budget tonight showing those items. Those funds would be targeted for use for the match for the Riverwalk project. Cynthia explained that in terms of comparison, the \$750,000 that we could potentially get for a Riverwalk compares to the Main Street Trail where we received only \$280,000.

Cynthia noted that this is a significant investment but the project checks all of the boxes that Mid-America Regional Council (MARC) reviews on its applications and they see it as a significant project for the area.

Cynthia noted that staff is excited about this project and wanted to make sure the Board is on board with continuing because staff will want to be able to convey that support to MARC tomorrow morning in that meeting.

Chuck Soules, Public Works Director, explained that if things go as planned, he does anticipate the funding but wanted to make sure that the Board was aware of the \$750,000 plus the engineering commitment.

Mayor Boley said that he supported it and as a MARC Executive Board member he would support it when it comes before them.

Alderman Ulledahl asked if the grant would also match the engineering cost?

Chuck explained that the engineering cost would be the City's responsibility and that cost could be \$250,000 to \$300,000.

Alderman Chevalier asked if this is the only project that we could receive funding for?

Cynthia explained that the four grant applications we have submitted are processed by separate committees, so we do not have word on the others at this time.

Chuck noted that the application submitted for Second Creek did not score as well and he did not know why.

Mayor Boley explained that smaller communities do not score as well because of census tracks and different things.

Cynthia noted that with the Boards approval, staff will proceed and keep the Board informed as staff receives the information.

## **ORDINANCES & RESOLUTIONS**

### **5. Bill No. 2960-22, Amending Outdoor Storage – 2<sup>nd</sup> Reading**

Alderman Hartman moved to approve Bill No. 2960-22, amending Sections of Chapter 400, zoning codes related to outdoor storage. 2<sup>nd</sup> reading by title only. Alderman Chevalier seconded the motion.

No discussion.

Upon roll call vote:

Alderman Shipley – Aye, Alderman Atkins – Aye, Alderman Chevalier – Aye,  
Alderman Hartman – Aye, Alderman Ulledahl – Aye, Alderman Russell - Aye.

Ayes – 6, Noes – 0, motion carries. Mayor Boley declared Bill No. 2960-22 approved.

### **6. Bill No. 2961-22, Right of Way Agreement with Bluebird Network - 1<sup>st</sup> Reading**

Alderman Hartman moved to approve Bill No. 2961-22, authorizing the Mayor to sign a Right-Of-Way Use Agreement For Communications Facilities with Missouri Network Alliance, LLC also known as Bluebird Network. 1<sup>st</sup> reading by title only. Alderman Ulledahl seconded the motion.

No discussion.

Upon roll call vote:

Alderman Ulledahl – Aye, Alderman Hartman – Aye, Alderman Atkins – Aye,  
Alderman Chevalier – Abstained, Alderman Russell – Aye, Alderman Shipley - Aye.

Ayes – 5, Noes – 0, Abstained – 1, motion carries. Mayor Boley declared Bill No. 2961-22 approved first reading.

### **7. Bill No. 2962-22, Adopt the FY2023 Operating Budget – 1<sup>st</sup> Reading**

Alderman Hartman moved to approve Bill No. 2962-22, adopting the FY2023 Annual Operating Budget. 1<sup>st</sup> reading by title only. Alderman Chevalier seconded the motion.

No discussion.

Upon roll call vote:

Alderman Atkins – Aye, Alderman Russell – Aye, Alderman Ulledahl – Aye,  
Alderman Shipley – Aye, Alderman Chevalier – Aye, Alderman Hartman - Aye.

Ayes – 6, Noes – 0, motion carries. Mayor Boley declared Bill No. 2962-22 approved first reading.

**8. Bill No. 2963-22, Amending Chapter 510, Right of Way Management – 1<sup>st</sup> Reading**

Alderman Hartman moved to approve Bill No. 2963-22, amending Chapter 510, Right of Way Management. 1<sup>st</sup> reading by title only. Alderman Ulledahl seconded the motion.

Chuck Soules, Public Works Director, explained that the City's code does not have clear instructions for right-of-way management. During right-of-way work being done by a contractor on Commercial Street a week or two ago this water line was damaged, and it was an \$11,000 repair. Staff sent the repair bill to the contractor who is now out of business. We are now in the process of trying to get payment from the general contractor.



*Figure 1 - Water line damaged during work done in the right of way.*

Chuck explained that these types of job generally start with the main business who hires a general contractor, and the general contractor then hires two or three subcontractors.

Chuck noted that this new Right-of-Way Management Ordinance makes it clear that the person doing the work is responsible, they must provide insurance certificates with the City named as an additional insured and it will if they forfeit it will go back all the way to the main company that has the right-of way agreement.

Alderman Hartman asked if it was a boring machine that damaged the water line?

Chuck said that it was.

Chuck explained that so far the City has been successful collecting for the repairs until this one. This Ordinance will make it absolutely clear what is expectations are.

Alderman Russell asked about the existing right-of-way agreements including the one that the Board just approved with Bluebird.

Chuck explained that in those agreements state they follow the current codes so if we make amendments to our Ordinance those agreements will follow the codes as amended. Chuck noted that staff will notify all the existing right-of-way agreements within the City once the Ordinance has been approved.

Cynthia explained that one of the reasons staff wanted to get this done now is to help in working through updating the processes of business licensing. The current business licenses expire and renew in November and the applications and information is mailed out this month. Staff will not send those renewals out until the second reading of this Ordinance so we can include communication with those renewals. That will let those contractors know there is a change in that Ordinance and of heightened responsibility on their part.

Alderman Hartman thanked Chuck for bringing this to their attention.

Upon roll call vote:

Alderman Hartman – Aye, Alderman Atkins – Aye, Alderman Russell – Aye,  
Alderman Shipley – Aye, Alderman Ulledahl – Aye, Alderman Chevalier - Aye.

Ayes – 6, Noes – 0, motion carries. Mayor Boley declared Bill No. 2963-22 approved first reading

## **OTHER MATTERS BEFORE THE BOARD**

### **9. Public Comment**

None

### **10. New Business from the Floor**

Alderman Russell broached the odor issue that happens with the water about every six months. He noted that it happened again recently, and he knows that the water is safe, and that the City complies with and or exceeds existing requirements on state, local, city and federal levels. He asked if there is something additional that could be done to filter the water for the smell.

Alderman Russell noted that he sees people's comments on social media wondered if there is something we could look at to help address this issue with the citizens.

Cynthia explained that this is related to the lake turnover and staff posted information on social media letting people know why this happens and the process the City takes.

Mayor Boley noted that it was great post today and thinks it will help this issue when we get the new raw water pump online.

Chuck explained that it will help a little bit it because we will get the zebra mussels.

Chuck noted that as Alderman Russell mentioned everything is safe. We follow all the guidelines and safety regulations so no one will get sick. He explained that it takes a few days to work itself out of the system because the system holds millions of gallons already. When staff notices the odor, they start adding more carbon which is basically the treatment process. Chuck explained that he has worked in several communities that all have this same issue. He said that when you deal with surface water you are going to have this issue at some point. He explained that he has used potassium permanganate that helps but does not really solve it. He noted that we already use it and carbon and those are the two traditional treatment processes.

Chuck noted that when we start looking into the water plant expansion, there may be some alternatives but does not know what the new technologies are.

Mayor Boley added that the new pump will also have a carbon filter that will help it.

Chuck explained that rivers and wells tend to have less of the odor issue but lakes which is our primary source have the odor issue.

### **11. Adjourn**

Alderman Hartman moved to adjourn. Alderman Chevalier the motion.

Ayes – 6, Noes – 0, motion carries. Mayor Boley declared the regular session adjourned at 7:16 p.m.

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Linda Drummond, City Clerk

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Damien Boley, Mayor



## FY2022 BUDGET - FINANCIAL UPDATE

9/30/22

REVENUES, BY FUND	FY21 Actual	FY22 Budget	FY22 YTD	FY22 Projection	
GENERAL FUND	5,448,315.13	4,918,619.60	5,023,163.32	5,143,358.00	102.13%
CAPITAL PROJECTS FUND	296,689.10	237,000.00	289,753.81	287,878.00	122.26%
CAPITAL IMPROVEMENT SALES TAX FUND	659,009.18	627,555.00	623,869.87	655,250.00	99.41%
DEBT SERVICE FUND	342,190.00	351,550.00	351,550.00	351,550.00	100.00%
TRANSPORTATION SALES TAX FUND	587,177.01	569,160.00	556,756.63	572,150.00	97.82%
COMBINED WATER/WASTEWATER SYSTEMS FUND	4,953,530.72	5,925,399.80	5,749,026.23	6,125,315.00	97.02%
SANITATION FUND	872,880.09	849,530.00	745,379.88	816,670.00	87.74%
SPECIAL ALLOCATION FUND	380,820.94	570,000.00	647,592.03	520,000.00	113.61%
PARK & STORMWATER SALES TAX FUND	614,189.73	627,555.00	633,065.58	666,250.00	100.88%
VEHICLE AND EQUIPMENT REPLACEMENT FUND	91,972.00	284,000.00	347,510.04	353,916.00	122.36%
COMMONS CID FUND	297,096.00	315,000.00	316,149.90	330,000.55	100.37%
DONATION FUND	-	15,000.00	1,100.00	-	
CARES FUND	-	-	-	-	
AMERICAN RESCUE PLAN ACT FUND	1,089,549.62	1,089,161.50	1,110,127.76	1,089,162.00	101.92%
	<b>15,633,419.52</b>	<b>16,379,530.90</b>	<b>16,395,045.05</b>	<b>16,911,499.55</b>	<b>100.09%</b>

EXPENDITURES, BY FUND	FY21 Actual	FY22 Budget	FY22 YTD	FY22 Projection	
GENERAL FUND	5,269,205.24	5,905,850.00	5,407,596.43	5,731,489.00	91.56%
CAPITAL PROJECTS FUND	1,536,744.43	127,000.00	127,000.00	127,000.00	100.00%
CAPITAL IMPROVEMENT SALES TAX FUND	752,250.00	660,550.00	529,182.40	645,824.00	80.11%
DEBT SERVICE FUND	329,855.00	339,213.00	339,212.50	339,213.00	100.00%
TRANSPORTATION SALES TAX FUND	887,522.42	782,630.00	630,862.73	687,760.00	80.61%
COMBINED WATER/WASTEWATER SYSTEMS FUND	3,287,508.75	6,958,415.00	4,470,854.87	5,680,773.00	64.25%
SANITATION FUND	865,323.97	836,450.00	750,887.61	815,943.00	89.77%
SPECIAL ALLOCATION FUND	2,294.95	1,166,888.00	958,815.04	1,166,888.00	82.17%
PARK & STORMWATER SALES TAX FUND	176,872.09	485,000.00	288,790.98	358,012.00	59.54%
VEHICLE AND EQUIPMENT REPLACEMENT FUND	66,296.04	250,749.00	191,132.93	175,749.00	76.22%
COMMONS CID FUND	-	595,000.00	534,818.99	530,000.00	
DONATION FUND	-	-	-	-	
CARES FUND	588,258.58	-	-	-	
AMERICAN RESCUE PLAN ACT FUND	-	2,178,300.00	1,264,882.49	2,178,300.00	58.07%
	<b>13,762,131.47</b>	<b>20,286,045.00</b>	<b>15,494,036.97</b>	<b>18,436,951.00</b>	<b>76.38%</b>



## GENERAL FUND

9/30/22

REVENUES, BY SOURCE	FY21 Actual	FY22 Budget	FY22 YTD	FY22 Projection	
PROPERTY TAXES	934,865.26	935,099.00	1,005,838.37	996,377.00	107.56%
SALES AND USE TAXES	1,933,487.01	1,882,351.00	1,933,043.48	1,938,750.00	102.69%
FRANCHISE TAXES	698,064.78	648,090.00	657,820.19	682,640.00	101.50%
OTHER TAXES	329,257.40	325,752.00	341,311.28	357,060.00	104.78%
LICENSES, FEES, AND PERMITS	446,474.04	414,507.60	374,409.56	426,145.00	90.33%
INTERGOVERNMENTAL REVENUES	42,444.26	49,280.00	46,989.85	41,685.00	95.35%
CHARGES FOR SERVICES	363,337.18	251,390.00	296,731.37	271,069.00	118.04%
FINES AND FORFEITS	138,949.00	111,500.00	104,619.24	111,500.00	93.83%
INTEREST	49,908.66	46,800.00	103,787.66	46,800.00	221.77%
DONATIONS	100.00	4,750.00	-	1,000.00	0.00%
OTHER REVENUE	60,664.24	760.00	38,572.22	18,992.00	5075.29%
DEBT ISSUED	241,583.30	3,000.00	2,970.00	6,000.00	
TRANSFERS IN	209,180.00	245,340.00	114,352.55	245,340.00	46.61%
	<b>5,448,315.13</b>	<b>4,918,619.60</b>	<b>5,020,445.77</b>	<b>5,143,358.00</b>	102.07%

  

EXPENDITURES, BY DEPARTMENT	FY21 Actual	FY22 Budget	FY22 YTD	FY22 Projection	
ADMINISTRATION	968,627.72	621,397.00	631,141.73	623,441.00	101.57%
STREET	857,425.06	1,301,855.00	982,032.21	1,400,863.00	75.43%
POLICE	1,953,680.94	2,270,525.00	2,136,774.66	2,012,573.00	94.11%
DEVELOPMENT	429,726.22	473,704.00	432,746.72	469,177.00	91.35%
FINANCE	320,012.10	409,091.00	411,034.58	405,584.00	100.48%
COURT	-	-	-	-	
PARKS & REC	683,986.48	741,338.00	737,096.81	738,781.00	99.43%
SENIOR CENTER	19,120.98	25,120.00	25,936.69	19,350.00	103.25%
ELECTED OFFICIALS	32,125.28	53,720.00	41,878.01	52,367.00	77.96%
ANIMAL SHELTER	4,500.46	9,100.00	8,955.02	9,353.00	98.41%
EMERGENCY	-	-	-	-	
	<b>5,269,205.24</b>	<b>5,905,850.00</b>	<b>5,407,596.43</b>	<b>5,731,489.00</b>	91.56%

## ADMINISTRATION

9/30/2022

GENERAL FUND	FY21 Actual	FY22 Budget	FY22 YTD	FY22 Projection	Percent Spent
SALARIES & WAGES	299,917.92	283,726.00	268,704.10	286,332.00	94.71%
PART-TIME WAGES	40,157.89	30,000.00	30,502.35	30,000.00	101.67%
OVERTIME WAGES	17.70	-	-	-	
FICA EXPENSE	25,279.34	24,006.00	22,402.17	23,884.00	93.32%
EMPLOYEE BENEFITS	24,691.13	18,780.00	18,070.02	16,132.00	96.22%
WORKER'S COMPENSATION	509.55	558.00	564.31	558.00	101.13%
RETIREMENT EXPENSE	26,903.94	27,617.00	23,645.89	23,544.00	85.62%
UNEMPLOYMENT BENEFITS	-	-	3,728.56	3,729.00	
<b>Personnel</b>	<b>417,477.47</b>	<b>384,687.00</b>	<b>367,617.40</b>	<b>384,179.00</b>	<b>95.56%</b>
REPAIRS & MAINTENANCE - BLDG	7,412.95	3,060.00	5,947.19	3,060.00	194.35%
REPAIRS & MAINTENANCE - EQUIP	7,484.68	7,560.00	5,862.49	7,560.00	77.55%
REPAIRS & MAINTENANCE - VHCLES	-	-	-	-	
REPAIRS & MAINTENANCE - SFTWRE	19,721.74	13,660.00	17,625.33	13,941.00	129.03%
ELECTRICITY	1,319.93	2,040.00	988.20	2,040.00	48.44%
TELEPHONE/INTERNET	4,819.85	2,800.00	2,603.75	2,800.00	92.99%
MOBILE COMMUNICATIONS	2,191.36	2,000.00	2,203.58	2,000.00	110.18%
CAPITAL EXPENDITURES - EQUIP	28,565.95	-	-	-	
CAPITAL EXPENDITURES - SOFTWARE	-	-	-	-	
TOOLS & SUPPLIES	948.79	390.00	602.86	603.00	154.58%
<b>Operation and Maintenance</b>	<b>72,465.25</b>	<b>31,510.00</b>	<b>35,833.40</b>	<b>32,004.00</b>	<b>113.72%</b>
FUEL	-	-	-	-	
<b>Contractual Services</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	
INSURANCE EXPENSE	4,593.80	5,840.00	5,343.67	5,840.00	91.50%
<b>Insurance</b>	<b>4,593.80</b>	<b>5,840.00</b>	<b>5,343.67</b>	<b>5,840.00</b>	<b>91.50%</b>
TRAINING & TRAVEL EXPENSE	9,599.92	7,560.00	11,657.65	7,560.00	154.20%
OFFICE SUPPLIES	8,700.14	4,800.00	7,593.00	5,361.00	158.19%
POSTAGE	2,250.00	3,000.00	1,735.85	3,000.00	57.86%
ADVERTISING	558.60	500.00	24.00	500.00	4.80%
<b>Office and Administrative</b>	<b>21,108.66</b>	<b>15,860.00</b>	<b>21,010.50</b>	<b>16,421.00</b>	<b>132.47%</b>
CAPITAL IMPROVEMENT PROJECTS	342,490.72	105,000.00	106,550.77	105,000.00	101.48%
<b>Capital Improvement Projects</b>	<b>342,490.72</b>	<b>105,000.00</b>	<b>106,550.77</b>	<b>105,000.00</b>	<b>101.48%</b>
<b>Transfers Out</b>					
<b>TOTAL GENERAL FUND</b>	<b>858,135.90</b>	<b>542,897.00</b>	<b>536,355.74</b>	<b>543,444.00</b>	<b>#VALUE!</b>

# PUBLIC WORKS (STREET)

9/30/2022

GENERAL FUND	FY21 Actual	FY22 Budget	FY22 YTD	FY22 Projection	Percent Spent
SALARIES & WAGES	419,882.56	451,320.00	393,123.05	424,400.00	87.11%
PART-TIME WAGES	20,675.20	20,550.00	19,318.46	20,550.00	94.01%
OVERTIME WAGES	4,531.56	8,000.00	8,478.08	12,000.00	105.98%
FICA EXPENSE	30,898.98	36,714.00	29,487.93	31,942.00	80.32%
EMPLOYEE BENEFITS	53,358.64	64,910.00	60,272.27	57,936.00	92.86%
WORKER'S COMPENSATION	23,009.04	31,777.00	32,136.78	31,777.00	101.13%
RETIREMENT EXPENSE	38,380.75	40,424.00	34,366.78	36,064.00	85.02%
UNIFORM EXPENSE	1,607.76	3,000.00	1,288.36	3,000.00	42.95%
<b>Personnel</b>	<b>592,344.49</b>	<b>656,695.00</b>	<b>578,471.71</b>	<b>617,669.00</b>	<b>88.09%</b>
REPAIRS & MAINTENANCE - BLDG	694.80	780.00	38.66	780.00	4.96%
REPAIRS & MAINTENANCE - EQUIP	464.32	1,240.00	1,589.62	1,333.00	128.20%
REPAIRS & MAINTENANCE - VEHICL	827.44	1,500.00	2,534.99	2,219.00	169.00%
REPAIRS & MAINTENANCE - SFWRE	3,299.32	111,570.00	103,063.77	111,570.00	92.38%
ELECTRICITY	84,682.62	94,290.00	77,342.62	94,290.00	82.03%
PROPANE	4,050.00	7,950.00	5,058.39	7,950.00	63.63%
TELEPHONE/INTERNET	6,064.94	6,450.00	5,251.39	6,450.00	81.42%
MOBILE COMMUNICATIONS	3,484.17	2,930.00	4,426.70	2,930.00	151.08%
CAPITAL EXPENDITURES - EQUIP	-	5,000.00	2,076.77	5,000.00	41.54%
CAPITAL EXPENDITURES - VEHICLE	-	-	-	-	-
TOOLS & SUPPLIES	532.70	1,500.00	748.42	1,500.00	49.89%
FUEL	-	-	-	2,202.00	-
<b>Operation and Maintenance</b>	<b>104,100.31</b>	<b>233,210.00</b>	<b>202,131.33</b>	<b>236,224.00</b>	<b>86.67%</b>
PROFESSIONAL SERVICES	89,607.93	365,480.00	161,378.68	365,480.00	44.16%
DEDUCTIBLES	-	1,000.00	-	1,000.00	0.00%
<b>Contractual Services</b>	<b>89,607.93</b>	<b>366,480.00</b>	<b>161,378.68</b>	<b>366,480.00</b>	<b>44.03%</b>
INSURANCE EXPENSE	18,789.11	19,170.00	13,806.82	19,170.00	72.02%
<b>Insurance</b>	<b>18,789.11</b>	<b>19,170.00</b>	<b>13,806.82</b>	<b>19,170.00</b>	<b>72.02%</b>
TRAINING & TRAVEL EXPENSE	1,036.28	3,000.00	3,410.81	3,000.00	113.69%
OFFICE SUPPLIES	1,810.69	2,500.00	506.39	2,500.00	20.26%
MEMBERSHIPS & SUBSCRIPTIONS	921.25	800.00	1,314.53	820.00	164.32%
<b>Office and Administrative</b>	<b>3,768.22</b>	<b>6,300.00</b>	<b>5,231.73</b>	<b>6,320.00</b>	<b>83.04%</b>
CAPITAL IMPROVEMENT PROJECTS	8,815.00	-	-	-	-
<b>Capital Improvement Projects</b>	<b>8,815.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
MISCELLANEOUS	-	-	-	-	-
<b>Other Expenses</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
TRANSFERS OUT	40,000.00	20,000.00	20,000.00	155,000.00	100.00%
<b>Transfers Out</b>	<b>40,000.00</b>	<b>20,000.00</b>	<b>20,000.00</b>	<b>155,000.00</b>	<b>100.00%</b>
<b>TOTAL GENERAL FUND</b>	<b>857,425.06</b>	<b>1,301,855.00</b>	<b>981,020.27</b>	<b>1,400,863.00</b>	

# POLICE DEPARTMENT

9/30/2022

GENERAL FUND	FY21 Actual	FY22 Budget	FY22 YTD	FY22 Projection	Percent Spent
SALARIES & WAGES	980,844.45	1,140,988.00	993,213.60	1,039,510.00	87.05%
PART-TIME WAGES	15,253.16	19,300.00	14,079.84	19,300.00	72.95%
OVERTIME WAGES	73,238.31	42,000.00	90,546.76	95,000.00	215.59%
FICA EXPENSE	76,440.37	88,770.00	79,903.77	84,267.00	90.01%
EMPLOYEE BENEFITS	142,562.70	207,570.00	136,936.86	123,325.00	65.97%
WORKER'S COMPENSATION	36,846.31	49,275.00	49,832.93	49,275.00	101.13%
RETIREMENT EXPENSE	93,410.07	107,652.00	87,129.12	88,741.00	80.94%
UNIFORM EXPENSE	18,563.44	23,020.00	21,160.18	23,020.00	91.92%
<b>Personnel</b>	<b>1,437,158.81</b>	<b>1,678,575.00</b>	<b>1,472,803.06</b>	<b>1,522,438.00</b>	<b>87.74%</b>
REPAIRS & MAINT - BLDG	11,515.51	7,350.00	13,959.99	11,167.00	189.93%
REPAIRS & MAINTENANCE - EQUIP	8,862.09	6,620.00	9,643.60	6,620.00	145.67%
REPAIRS & MAINT - VEHICLES	31,805.78	18,970.00	36,921.85	23,137.00	194.63%
REPAIRS & MAINT - SOFTWARE	24,844.62	33,250.00	27,638.58	33,250.00	83.12%
ELECTRICITY	5,865.60	7,130.00	6,538.72	7,130.00	91.71%
TELEPHONE/INTERNET	7,724.70	8,440.00	5,195.83	8,440.00	61.56%
MOBILE COMMUNICATIONS	8,312.34	9,390.00	6,653.02	9,390.00	70.85%
CAPITAL EXPENDITURES - EQUIP	110,287.07	74,600.00	85,106.88	74,600.00	114.08%
CAPITAL EXPENDITURES - VEHICLE	-	-	415.38	-	41538.00%
CAPITAL EXPENDITURES - SFTWARE	73,263.48	19,000.00	20,200.87	20,201.00	106.32%
TOOLS & SUPPLIES	13,069.53	16,970.00	13,453.39	16,970.00	79.28%
FUEL	29,199.75	35,750.00	44,435.61	40,000.00	124.30%
ANIMAL CONTROL	-	500.00	-	500.00	0.00%
<b>Operation and Maintenance</b>	<b>324,750.47</b>	<b>237,970.00</b>	<b>270,163.72</b>	<b>251,405.00</b>	<b>113.53%</b>
PROFESSIONAL SERVICES	38,618.30	40,240.00	73,218.79	59,509.00	181.96%
DISPATCHING	67,927.20	72,560.00	71,104.49	72,560.00	97.99%
CONFINEMENT	936.00	6,000.00	3,425.21	6,000.00	57.09%
INSURANCE DEDUCTIBLES	-	1,000.00	-	1,000.00	0.00%
<b>Contractual Services</b>	<b>107,481.50</b>	<b>119,800.00</b>	<b>147,748.49</b>	<b>139,069.00</b>	<b>123.33%</b>
INSURANCE EXPENSE	49,269.40	53,300.00	51,193.79	53,300.00	96.05%
<b>Insurance</b>	<b>49,269.40</b>	<b>53,300.00</b>	<b>51,193.79</b>	<b>53,300.00</b>	<b>96.05%</b>
TRAINING & TRAVEL EXPENSE	21,680.41	27,000.00	32,058.58	27,000.00	118.74%
ACADEMY TRAINING	-	-	5,239.18	-	523918.00%
OFFICE SUPPLIES EXPENSE	3,268.32	2,000.00	2,285.35	2,000.00	114.27%
POSTAGE	864.55	1,000.00	752.18	1,000.00	75.22%
<b>Office and Administrative</b>	<b>25,813.28</b>	<b>30,000.00</b>	<b>40,335.29</b>	<b>30,000.00</b>	<b>134.45%</b>
MEMBERSHIPS & SUBSCRIPTIONS	9,098.97	15,630.00	19,049.69	15,630.00	121.88%
<b>Capital Improvement Projects</b>	<b>9,098.97</b>	<b>15,630.00</b>	<b>19,049.69</b>	<b>15,630.00</b>	<b>121.88%</b>
CAPITAL IMPROVEMENT PROJECTS	-	-	-	-	
MISCELLANEOUS EXPENSE	-	-	480.62	481.00	
<b>Other Expenses</b>	<b>-</b>	<b>-</b>	<b>480.62</b>	<b>481.00</b>	
<b>Transfers Out</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>TOTAL GENERAL FUND</b>	<b>1,953,572.43</b>	<b>2,135,275.00</b>	<b>2,001,774.66</b>	<b>2,012,323.00</b>	

## DEVELOPMENT

9/30/2022

GENERAL FUND	FY21 Actual	FY22 Budget	FY22 YTD	FY22 Projection	Percent Spent
SALARIES & WAGES	267,737.01	291,972.00	270,447.54	289,093.00	92.63%
OVERTIME WAGES	759.71	500.00	408.08	500.00	81.62%
FICA EXPENSE	19,399.23	22,378.00	19,681.25	21,012.00	87.95%
EMPLOYEE BENEFITS	26,344.66	29,200.00	28,885.12	27,375.00	98.92%
WORKER'S COMPENSATION	7,356.52	10,058.00	10,171.88	10,058.00	101.13%
RETIREMENT EXPENSE	24,354.58	25,746.00	23,835.45	23,820.00	92.58%
UNIFORM EXPENSE	914.20	1,800.00	256.90	1,800.00	14.27%
<b>Personnel</b>	<b>346,865.91</b>	<b>381,654.00</b>	<b>353,686.22</b>	<b>373,658.00</b>	<b>92.67%</b>
REPAIRS & MAINTENANCE - BLDG	1,231.17	1,230.00	1,449.52	1,230.00	117.85%
REPAIRS & MAINTENANCE - EQUIP	1,212.57	1,240.00	828.34	1,240.00	66.80%
REPAIRS & MAINT - VEHICLES	1,078.50	1,390.00	2,866.09	1,390.00	206.19%
REPAIRS & MAINT - SFTWRE/MAPS	14,070.24	21,210.00	24,858.24	24,229.00	117.20%
ELECTRICITY	964.40	1,400.00	988.22	1,400.00	70.59%
TELEPHONE/INTERNET	2,335.50	2,030.00	1,565.43	2,030.00	77.11%
MOBILE COMMUNICATIONS	2,221.35	2,200.00	1,715.10	2,200.00	77.96%
CAPITAL EXPENDITURES - EQUIP	1,683.30	6,000.00	3,166.99	6,000.00	52.78%
CAPITAL EXPENDITURES - VEHICLE	-	-	-	-	
CAPITAL EXPENDITURES - HARDWARE	-	-	-	-	
TOOLS & SUPPLIES	706.70	1,020.00	173.83	1,020.00	17.04%
FUEL	3,415.26	5,500.00	3,729.26	5,500.00	67.80%
<b>Operation and Maintenance</b>	<b>28,918.99</b>	<b>43,220.00</b>	<b>41,341.02</b>	<b>46,239.00</b>	<b>95.65%</b>
PROFESSIONAL SERVICES	41,627.02	30,610.00	25,556.45	30,610.00	83.49%
<b>Contractual Services</b>	<b>41,627.02</b>	<b>30,610.00</b>	<b>25,556.45</b>	<b>30,610.00</b>	<b>83.49%</b>
INSURANCE EXPENSE	5,347.79	6,660.00	6,537.74	6,660.00	98.16%
<b>Insurance</b>	<b>5,347.79</b>	<b>6,660.00</b>	<b>6,537.74</b>	<b>6,660.00</b>	<b>98.16%</b>
TRAINING & TRAVEL EXPENSE	1,113.01	3,000.00	2,046.42	3,000.00	68.21%
OFFICE SUPPLIES EXPENSE	987.60	500.00	1,046.45	950.00	209.29%
POSTAGE	1,816.28	1,400.00	755.62	1,400.00	53.97%
ADVERTISING	2,661.62	5,300.00	1,736.80	5,300.00	32.77%
MEMBERSHIPS & SUBSCRIPTIONS	388.00	1,360.00	40.00	1,360.00	2.94%
<b>Office and Administrative</b>	<b>6,966.51</b>	<b>11,560.00</b>	<b>5,625.29</b>	<b>12,010.00</b>	<b>48.66%</b>
<b>Capital Improvement Projects</b>	-	-	-	-	
MISCELLANEOUS EXPENSE	-	-	-	-	
<b>Other Expenses</b>	-	-	-	-	
<b>Debt - Principal</b>	-	-	-	-	
<b>Debt - Interest</b>	-	-	-	-	
<b>Transfers Out</b>	-	-	-	-	
<b>TOTAL GENERAL FUND</b>	<b>429,726.22</b>	<b>473,704.00</b>	<b>432,746.72</b>	<b>469,177.00</b>	<b>91.35%</b>

# FINANCE DEPARTMENT

9/30/2022

GENERAL FUND	FY21 Actual	FY22 Budget	FY22 YTD	FY22 Projection	Percent Spent
SALARIES & WAGES	177,083.28	234,480.00	212,161.65	225,029.00	90.48%
PART-TIME WAGES	212.50	-	-	-	
OVERTIME WAGES	888.69	500.00	94.94	500.00	18.99%
FICA EXPENSE	13,247.87	17,983.00	15,606.26	16,508.00	86.78%
EMPLOYEE BENEFITS	17,955.17	30,380.00	37,317.44	36,723.00	122.84%
WORKER'S COMPENSATION	238.84	410.00	414.64	410.00	101.13%
RETIREMENT EXPENSE	9,443.92	20,678.00	18,032.38	17,440.00	87.21%
<b>Personnel</b>	<b>219,070.27</b>	<b>304,431.00</b>	<b>283,627.31</b>	<b>296,610.00</b>	<b>93.17%</b>
REPAIRS & MAINTENANCE - BLDG	967.62	820.00	915.24	820.00	111.61%
REPAIRS & MAINTENANCE - EQUIP	858.88	620.00	1,606.62	1,045.00	259.13%
REPAIRS & MAINTENANCE - SFTWRE	13,277.78	14,780.00	21,405.01	18,384.00	144.82%
ELECTRICITY	535.95	1,020.00	718.72	1,020.00	70.46%
TELEPHONE/INTERNET	1,478.78	1,480.00	1,030.26	1,480.00	69.61%
MOBILE COMMUNICATIONS	447.23	490.00	405.50	490.00	82.76%
CAPITAL EXPENDITURES - EQUIP	2,000.00	-	-	-	
TOOLS & SUPPLIES	291.60	1,160.00	302.71	1,160.00	26.10%
<b>Operation and Maintenance</b>	<b>19,857.84</b>	<b>20,370.00</b>	<b>26,384.06</b>	<b>24,399.00</b>	<b>129.52%</b>
PROFESSIONAL SERVICES	30,784.10	38,010.00	40,309.60	38,010.00	106.05%
<b>Contractual Services</b>	<b>30,784.10</b>	<b>38,010.00</b>	<b>40,309.60</b>	<b>38,010.00</b>	<b>106.05%</b>
INSURANCE EXPENSE	3,093.88	2,920.00	3,428.00	3,024.00	117.40%
<b>Insurance</b>	<b>3,093.88</b>	<b>2,920.00</b>	<b>3,428.00</b>	<b>3,024.00</b>	<b>117.40%</b>
TRAINING & TRAVEL EXPENSE	1,495.60	1,200.00	769.10	1,200.00	64.09%
OFFICE SUPPLIES	664.20	500.00	1,023.70	681.00	204.74%
ADVERTISING	359.65	260.00	-	260.00	0.00%
BANK CHARGES	44,096.56	40,880.00	54,977.81	40,880.00	134.49%
MEMBERSHIPS & SUBSCRIPTIONS	590.00	520.00	515.00	520.00	99.04%
<b>Office and Administrative</b>	<b>47,206.01</b>	<b>43,360.00</b>	<b>57,285.61</b>	<b>43,541.00</b>	<b>132.12%</b>
<b>Capital Improvement Projects</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>Other Expenses</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>Debt - Principal</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>Debt - Interest</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>Transfers Out</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>TOTAL GENERAL FUND</b>	<b>320,012.10</b>	<b>409,091.00</b>	<b>411,034.58</b>	<b>405,584.00</b>	<b>100.48%</b>



# MUNICIPAL COURT

GENERAL FUND	FY21 Actual	FY22 Budget	FY22 YTD	FY22 Projection	Percent Spent
salaries & wages	-	-	-	-	
part-time wages	-	-	-	-	
overtime wages	-	-	-	-	
fica expense	-	-	-	-	
employee benefits	-	-	-	-	
WORKER'S COMPENSATION	-	-	-	-	
retirement expense	-	-	-	-	
<b>Personnel</b>	-	-	-	-	
repairs & maintenance - bldg	-	-	-	-	
repairs & maintenance - equip	-	-	-	-	
repairs & maintenance - sftwre	-	-	-	-	
ELECTRICITY	-	-	-	-	
TELEPHONE/INTERNET	-	-	-	-	
capital expenditures - hrdwre	-	-	-	-	
tools & supplies	-	-	-	-	
<b>Operation and Maintenance</b>	-	-	-	-	
professional services	-	-	-	-	
<b>Contractual Services</b>	-	-	-	-	
insurance expense	-	-	-	-	
<b>Insurance</b>	-	-	-	-	
training & travel	-	-	-	-	
office supplies expense	-	-	-	-	
postage	-	-	-	-	
bank charges	-	-	-	-	
<b>Office and Administrative</b>	-	-	-	-	
<b>Capital Improvement Projects</b>	-	-	-	-	
<b>Other Expenses</b>	-	-	-	-	
<b>Debt - Principal</b>	-	-	-	-	
<b>Debt - Interest</b>	-	-	-	-	
<b>Transfers Out</b>	-	-	-	-	
<b>TOTAL GENERAL FUND</b>	-	-	-	-	





PARKS & RECREATION					9/30/2022
GENERAL FUND	FY21 Actual	FY22 Budget	FY22 YTD	FY22 Projection	Percent Spent
SALARIES & WAGES	266,044.07	277,309.00	246,447.72	258,429.00	88.87%
PART-TIME WAGES	6,381.39	21,840.00	15,373.38	21,840.00	70.39%
PART-TIME RECREATION WAGES	4,223.79	9,430.00	4,617.46	9,430.00	48.97%
OVERTIME WAGES	1,644.65	2,000.00	3,324.85	2,000.00	166.24%
FICA EXPENSE	20,623.07	23,759.00	20,016.10	20,071.00	84.25%
EMPLOYEE BENEFITS	29,951.76	32,270.00	27,973.93	30,343.00	86.69%
WORKER'S COMPENSATION	8,574.65	11,607.00	11,738.41	11,607.00	101.13%
RETIREMENT EXPENSE	23,778.23	24,583.00	17,038.45	17,272.00	69.31%
UNIFORM EXPENSE	1,302.75	3,250.00	2,428.34	3,250.00	74.72%
Personnel	362,524.36	406,048.00	348,958.64	374,242.00	85.94%
REPAIRS & MAINTENANCE - BLDG	168.47	1,000.00	2,150.16	1,000.00	215.02%
REPAIRS & MAINTENANCE - EQUIP	14,340.84	8,500.00	33,108.51	8,500.00	389.51%
REPAIRS & MAINTENACE - VEHICLE	267.57	750.00	283.81	750.00	37.84%
REPAIRS & MAINT - INFRASTRUCTR	20,969.35	18,000.00	7,694.71	18,000.00	42.75%
REPAIRS & MAINT - PARKS	15,480.52	-	11,701.87	6,639.00	1170187.00%
REPAIRS & MAINT - SOFTWARE	13,815.42	6,540.00	14,227.27	6,953.00	217.54%
REPAIRS & MAINT - SMITH'S FORK	49,795.93	82,500.00	104,954.85	94,385.00	127.22%
ELECTRICITY	27,472.89	25,500.00	25,355.73	25,500.00	99.43%
PROPANE	4,267.00	7,160.00	5,387.10	7,160.00	75.24%
TELEPHONE/INTERNET	5,427.39	8,050.00	5,907.42	8,050.00	73.38%
MOBILE COMMUNICATIONS	3,082.75	3,120.00	2,759.68	3,120.00	88.45%
CAPITAL EXPENDITURES - EQUIP	-	-	-	-	
CAPITAL EXPENDITURES - VEHICLE	-	-	-	-	
CAPITAL EXPENDITURES - HRDWARE	-	-	-	-	
CAPITAL EXPENDITURES - BLDG	5,201.00	-	-	-	
TOOLS & SUPPLIES	5,878.37	5,000.00	7,627.87	5,590.00	152.56%
FUEL	10,017.08	8,250.00	16,004.37	8,250.00	193.99%
recreation	-	-	-	-	
YOUTH REC LEAGUE UNIFORMS	12,051.32	16,880.00	16,776.40	16,880.00	99.39%
YOUTH REC LEAGUE UMPIRES	7,874.00	11,420.00	16,217.93	14,473.00	142.01%
ADULT REC LEAGUE UNIFORMS	-	-	-	-	
ADULT REC LEAGUE OFFICIALS	611.00	1,000.00	-	1,000.00	0.00%
REC LEAGUE BACKGROUND CHECKS	472.88	720.00	400.42	720.00	55.61%
REC LEAGUE SUPPLIES/AWARDS	18,047.02	27,010.00	13,317.78	27,010.00	49.31%
REC LEAGUE ADVERTISING	279.75	1,000.00	1,136.37	1,000.00	113.64%
Operation and Maintenance	215,520.55	232,400.00	285,012.25	254,980.00	122.64%
BIKE RACE	13,600.16	5,000.00	1,488.67	5,000.00	29.77%
PROFESSIONAL SERVICES	5,442.35	3,730.00	11,978.39	10,051.00	321.14%
LEASE EXPENSE	36,853.29	38,710.00	38,701.20	38,710.00	99.98%
CAMP HOST SERVICES	17,500.00	17,500.00	14,700.00	17,500.00	84.00%
FIREWORKS DISPLAY	12,000.00	12,000.00	16,000.00	12,000.00	133.33%
Contractual Services	85,395.80	76,940.00	82,868.26	83,261.00	107.71%
MOVIE NIGHTS	1,925.83	2,400.00	1,745.86	2,400.00	72.74%
Insurance	1,925.83	2,400.00	1,745.86	2,400.00	72.74%
INSURANCE EXPENSE	14,747.12	15,240.00	12,701.27	15,240.00	83.34%
TRAINING & TRAVEL EXPENSE	1,944.78	6,640.00	2,975.68	6,640.00	44.81%
OFFICE SUPPLIES	505.77	500.00	534.52	500.00	106.90%
POSTAGE	-	-	-	-	
ADVERTISING	393.17	500.00	1,975.33	848.00	395.07%
MEMBERSHIPS	1,025.00	670.00	325.00	670.00	48.51%
Office and Administrative	18,615.84	23,550.00	18,511.80	23,898.00	78.61%
CAPITAL IMPROVEMENT PROJECTS	-	-	-	-	
Capital Improvement Projects	-	-	-	-	
Debt - Principal	-	-	-	-	
Debt - Interest	-	-	-	-	
Transfers Out	-	-	-	-	
TOTAL GENERAL FUND	683,982.38	741,338.00	737,096.81	738,781.00	

# SENIOR CENTER

9/30/2022

GENERAL FUND	FY21 Actual	FY22 Budget	FY22 YTD	FY22 Projection	Percent Spent
<b>Personnel</b>	-	-	-	-	
REPAIRS & MAINTENANCE - BLDG	2,562.84	2,890.00	10,623.97	2,890.00	367.61%
ELECTRICITY	1,574.45	1,500.00	1,864.98	1,500.00	124.33%
NATURAL GAS	684.51	1,440.00	1,104.51	1,440.00	76.70%
TELEPHONE/INTERNET	2,904.89	2,400.00	1,476.53	2,400.00	61.52%
TOOLS & SUPPLIES	-	500.00	99.85	500.00	19.97%
<b>Operation and Maintenance</b>	<b>7,726.69</b>	<b>8,730.00</b>	<b>15,169.84</b>	<b>8,730.00</b>	<b>173.77%</b>
PROFESSIONAL SERVICES	8,062.46	13,270.00	6,977.75	7,500.00	52.58%
<b>Contractual Services</b>	<b>8,062.46</b>	<b>13,270.00</b>	<b>6,977.75</b>	<b>7,500.00</b>	<b>52.58%</b>
INSURANCE	3,331.83	3,120.00	3,789.10	3,120.00	121.45%
<b>Insurance</b>	<b>3,331.83</b>	<b>3,120.00</b>	<b>3,789.10</b>	<b>3,120.00</b>	<b>121.45%</b>
<b>Office and Administrative</b>	-	-	-	-	
CAPITAL IMPROVEMENT PROJECTS	-	-	-	-	
<b>Capital Improvement Projects</b>	-	-	-	-	
<b>Other Expenses</b>	-	-	-	-	
<b>Debt - Principal</b>	-	-	-	-	
<b>Debt - Interest</b>	-	-	-	-	
<b>Transfers Out</b>	-	-	-	-	
<b>TOTAL GENERAL FUND</b>	<b>19,120.98</b>	<b>25,120.00</b>	<b>25,936.69</b>	<b>19,350.00</b>	<b>103.25%</b>

## ELECTED OFFICIALS

9/30/2022

GENERAL FUND	FY21 Actual	FY22 Budget	FY22 YTD	FY22 Projection	Percent Spent
PART-TIME WAGES	14,700.00	15,150.00	13,350.00	13,894.00	88.12%
FICA EXPENSE	1,124.92	1,160.00	1,021.61	1,063.00	88.07%
WORKER'S COMPENSATION	23.70	30.00	30.34	30.00	101.13%
<b>Personnel</b>	<b>15,848.62</b>	<b>16,340.00</b>	<b>14,401.95</b>	<b>14,987.00</b>	<b>88.14%</b>
WORKER'S COMPENSATION	-	-	-	-	
REPAIRS & MAINTENANCE - BLDG	1,119.18	960.00	1,163.55	960.00	121.20%
REPAIRS & MAINT - SOFTWARE	659.05	1,130.00	941.50	1,130.00	83.32%
ELECTRICITY	959.33	1,150.00	1,257.76	1,150.00	109.37%
TELEPHONE/INTERNET	1,808.40	960.00	1,325.80	960.00	138.10%
MOBILE COMMUNICATIONS	-	-	-	-	
TOOLS & SUPPLIES	25.00	220.00	7.50	220.00	3.41%
<b>Operation and Maintenance</b>	<b>4,570.96</b>	<b>4,420.00</b>	<b>4,696.11</b>	<b>4,420.00</b>	<b>106.25%</b>
COMMUNITY RELATIONS ALLOWANCE	-	-	-	-	
<b>Contractual Services</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	
PROFESSIONAL SERVICES	3,862.02	20,710.00	14,245.53	20,710.00	68.79%
<b>Insurance</b>	<b>3,862.02</b>	<b>20,710.00</b>	<b>14,245.53</b>	<b>20,710.00</b>	<b>68.79%</b>
INSURANCE EXPENSE	1,317.76	1,660.00	1,363.42	1,660.00	82.13%
TRAINING & TRAVEL EXPENSE	893.04	2,880.00	1,905.72	2,880.00	66.17%
OFFICE SUPPLIES	888.44	1,000.00	523.65	1,000.00	52.37%
ADVERTISING	3,894.44	4,000.00	3,956.63	4,000.00	98.92%
MEMBERSHIPS & SUBSCRIPTIONS	850.00	2,710.00	785.00	2,710.00	28.97%
<b>Office and Administrative</b>	<b>7,843.68</b>	<b>12,250.00</b>	<b>8,534.42</b>	<b>12,250.00</b>	<b>69.67%</b>
<b>Capital Improvement Projects</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>Other Expenses</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>Debt - Principal</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>Debt - Interest</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>Transfers Out</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>TOTAL GENERAL FUND</b>	<b>32,125.28</b>	<b>53,720.00</b>	<b>41,878.01</b>	<b>52,367.00</b>	<b>77.96%</b>

## ANIMAL SHELTER

9/30/2022

GENERAL FUND	FY21 Actual	FY22 Budget	FY22 YTD	FY22 Projection	Percent Spent
<b>Personnel</b>	-	-	-	-	
REPAIRS & MAINT - BLDG	599.97	600.00	853.46	853.00	142.24%
TOOLS & SUPPLIES	780.41	1,500.00	1,238.68	1,500.00	82.58%
<b>Operation and Maintenance</b>	<b>1,380.38</b>	<b>2,100.00</b>	<b>2,092.14</b>	<b>2,353.00</b>	<b>99.63%</b>
PROFESSIONAL SERVICES	3,120.08	6,000.00	6,684.88	6,000.00	111.41%
<b>Contractual Services</b>	<b>3,120.08</b>	<b>6,000.00</b>	<b>6,684.88</b>	<b>6,000.00</b>	<b>111.41%</b>
<b>Insurance</b>	-	-	-	-	
ADVERTISING	-	-	-	-	
<b>Office and Administrative</b>	-	-	-	-	
TRAINING & TRAVEL	-	1,000.00	178.00	1,000.00	17.80%
<b>Capital Improvement Projects</b>	-	<b>1,000.00</b>	<b>178.00</b>	<b>1,000.00</b>	<b>17.80%</b>
<b>Other Expenses</b>	-	-	-	-	
<b>Debt - Principal</b>	-	-	-	-	
<b>Debt - Interest</b>	-	-	-	-	
<b>Transfers Out</b>	-	-	-	-	
<b>TOTAL GENERAL FUND</b>	<b>4,500.46</b>	<b>9,100.00</b>	<b>8,955.02</b>	<b>9,353.00</b>	<b>98.41%</b>

## SPECIAL ALLOCATION FUND

9/30/22

REVENUES, BY SOURCE	FY21 Actual	FY22 Budget	FY22 YTD	FY22 Projection	
PROPERTY TAXES	19,537.38	20,000.00	189,504.87	20,000.00	947.52%
SALES AND USE TAXES	361,283.56	550,000.00	458,087.16	500,000.00	83.29%
	<b>380,820.94</b>	<b>570,000.00</b>	<b>647,592.03</b>	<b>520,000.00</b>	113.61%

EXPENDITURES, BY DEPARTMENT	FY21 Actual	FY22 Budget	FY22 YTD	FY22 Projection	
ADMINISTRATION	2,294.95	1,166,888.00	958,815.04	1,166,888.00	82.17%
	<b>2,294.95</b>	<b>1,166,888.00</b>	<b>958,815.04</b>	<b>1,166,888.00</b>	82.17%



## SPECIAL ALLOCATION FUND

9/30/22

SPECIAL ALLOCATION FUND	FY21 Actual	FY22 Budget	FY22 YTD	FY22 Projection	Percent Spent
TIF PAYMENTS TO DEVELOPER	-	-	-	1,160,888.00	
<b>Transfers Out</b>	-	-	-	<b>1,160,888.00</b>	
<b>TOTAL SPECIAL ALLOCATION FUND</b>	-	-	-	<b>1,160,888.00</b>	

## CAPITAL PROJECTS FUND

9/30/22

REVENUES, BY SOURCE	FY21 Actual	FY22 Budget	FY22 YTD	FY22 Projection	
INTERGOVERNMENTAL REVENUES	290,439.10	-	-	-	
DEBT ISSUED	-	-	-	-	
TRANSFERS IN	-	127,000.00	112,274.47	112,274.00	88.41%
PARK IMPROVEMENT REVENUE	6,250.00	10,000.00	77,479.34	75,604.00	
	<b>290,439.10</b>	<b>127,000.00</b>	<b>189,753.81</b>	<b>112,274.00</b>	149.41%

  

EXPENDITURES, BY DEPARTMENT	FY21 Actual	FY22 Budget	FY22 YTD	FY22 Projection	
STREET	1,536,744.43	127,000.00	127,000.00	127,000.00	100.00%
	<b>1,536,744.43</b>	<b>127,000.00</b>	<b>127,000.00</b>	<b>127,000.00</b>	100.00%

## CAPITAL PROJECTS FUND

9/30/22

CAPITAL PROJECTS FUND	FY21 Actual	FY22 Budget	FY22 YTD	FY22 Projection	Percent Spent
<b>Personnel</b>	-	-	-	-	
<b>Operation and Maintenance</b>	-	-	-	-	
PROFESSIONAL SERVICES	68,567.87	-	-	-	
<b>Contractual Services</b>	<b>68,567.87</b>	-	-	-	
<b>Insurance</b>	-	-	-	-	
<b>Office and Administrative</b>	-	-	-	-	
CAPITAL IMPROVEMENT PROJECTS	1,468,176.56	127,000.00	127,000.00	127,000.00	100.00%
PARK IMPROVEMENT EXPENSE	-	-	-	-	
<b>Capital Improvement Projects</b>	<b>1,468,176.56</b>	<b>127,000.00</b>	<b>127,000.00</b>	<b>127,000.00</b>	<b>100.00%</b>
<b>Other Expenses</b>	-	-	-	-	
<b>Debt - Principal</b>	-	-	-	-	
<b>Debt - Interest</b>	-	-	-	-	
<b>TOTAL CAPITAL PROJECTS FUND</b>	<b>1,536,744.43</b>	<b>127,000.00</b>	<b>127,000.00</b>	<b>127,000.00</b>	



**TRANSPORTATION SALES TAX FUND**
**9/30/22**

REVENUES, BY SOURCE	FY21 Actual	FY22 Budget	FY22 YTD	FY22 Projection	
SALES AND USE TAXES	587,177.01	569,160.00	547,180.39	572,150.00	96.14%
PROCEEDS FROM DEBT ISSUED	-	-	-	-	
TRANSFERS IN	-	-	-	-	
	<b>587,177.01</b>	<b>569,160.00</b>	<b>547,180.39</b>	<b>572,150.00</b>	96.14%

  

EXPENDITURES, BY DEPARTMENT	FY21 Actual	FY22 Budget	FY22 YTD	FY22 Projection	
STREET	887,522.42	782,630.00	630,862.73	687,760.00	80.61%
	<b>887,522.42</b>	<b>782,630.00</b>	<b>630,862.73</b>	<b>687,760.00</b>	80.61%

# TRANSPORTATION SALES TAX FUND

9/30/22

TRANSPORTATION SALES TAX FUND	FY21 Actual	FY22 Budget	FY22 YTD	FY22 Projection	Percent Spent
<b>Personnel</b>	-	-	-	-	
REPAIRS & MAINTENANCE - BLDG	11.98	1,000.00	1,753.72	1,000.00	175.37%
REPAIRS & MAINTENANCE - EQUIP	21,313.52	10,000.00	13,236.47	11,423.00	132.36%
REPAIRS & MAINTENANCE - STREET	688,447.60	100,000.00	78,551.02	100,000.00	78.55%
CAPITAL EXPENDITURES - EQUIP	15,194.35	21,960.00	-	21,960.00	0.00%
SUPPLIES - STREET SIGNS	-	-	-	-	
FUEL	16,363.33	12,380.00	18,145.24	12,380.00	146.57%
<b>Operation and Maintenance</b>	<b>741,330.78</b>	<b>145,340.00</b>	<b>111,686.45</b>	<b>146,763.00</b>	<b>76.84%</b>
PROFESSIONAL SERVICES	100,239.50	-	3,721.47	3,721.00	
<b>Contractual Services</b>	<b>100,239.50</b>	<b>-</b>	<b>3,721.47</b>	<b>3,721.00</b>	
INSURANCE EXPENSE	-	-	-	-	
<b>Insurance</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	
TOOLS & SUPPLIES	716.86	30,000.00	7,038.06	30,000.00	23.46%
<b>Office and Administrative</b>	<b>716.86</b>	<b>30,000.00</b>	<b>7,038.06</b>	<b>30,000.00</b>	<b>23.46%</b>
<b>Capital Improvement Projects</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>Other Expenses</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	
LEASE EXPENSE	38,969.28	33,480.00	38,969.28	32,010.00	116.40%
<b>Debt - Principal</b>	<b>38,969.28</b>	<b>33,480.00</b>	<b>38,969.28</b>	<b>32,010.00</b>	<b>116.40%</b>
INTEREST EXPENSE	6,266.00	4,810.00	6,266.00	6,266.00	130.27%
<b>Debt - Interest</b>	<b>6,266.00</b>	<b>4,810.00</b>	<b>6,266.00</b>	<b>6,266.00</b>	<b>130.27%</b>
<b>Transfers Out</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>TRANSPORTATION SALES TAX FUND</b>	<b>887,522.42</b>	<b>213,630.00</b>	<b>167,681.26</b>	<b>218,760.00</b>	<b>78.49%</b>



## CAPITAL IMPROVEMENT SALES TAX FUND

9/30/22

REVENUES, BY SOURCE		FY21 Actual	FY22 Budget	FY22 YTD	FY22 Projection	
SALES AND USE TAXES		659,009.18	627,555.00	623,869.87	655,250.00	99.41%
TRANSFERS IN		-	-	-	-	
		<b>659,009.18</b>	<b>627,555.00</b>	<b>623,869.87</b>	<b>655,250.00</b>	99.41%

  

EXPENDITURES, BY DEPARTMENT		FY21 Actual	FY22 Budget	FY22 YTD	FY22 Projection	
STREET		752,250.00	660,550.00	529,182.40	645,824.00	80.11%
		<b>752,250.00</b>	<b>660,550.00</b>	<b>529,182.40</b>	<b>645,824.00</b>	80.11%

## CAPITAL IMPROVEMENT SALES TAX FUND

9/30/22

CAPITAL IMPROVE SALES TAX FUND	FY21 Actual	FY22 Budget	FY22 YTD	FY22 Projection	Percent Spent
<b>Office and Administrative</b>	-	-	-	-	
CAPITAL IMPROVEMENT PROJECTS	410,060.00	-	-	-	
<b>Capital Improvement Projects</b>	<b>410,060.00</b>	-	-	-	
<b>Other Expenses</b>	-	-	-	-	
<b>Debt - Principal</b>	-	-	-	-	
<b>Debt - Interest</b>	-	-	-	-	
TRANSFERS OUT	342,190.00	478,550.00	463,824.47	463,824.00	96.92%
<b>Transfers Out</b>	<b>342,190.00</b>	<b>478,550.00</b>	<b>463,824.47</b>	<b>463,824.00</b>	<b>96.92%</b>
<b>TOTAL CAPITAL IMPROVE SALES TAX FUND</b>	<b>752,250.00</b>	<b>478,550.00</b>	<b>463,824.47</b>	<b>463,824.00</b>	

## DEBT SERVICE FUND

9/30/22

REVENUES, BY SOURCE	FY21 Actual	FY22 Budget	FY22 YTD	FY22 Projection	
PROPERTY TAXES	-	-	-	-	
TRANSFERS IN	342,190.00	351,550.00	351,550.00	351,550.00	100.00%
	<b>342,190.00</b>	<b>351,550.00</b>	<b>351,550.00</b>	<b>351,550.00</b>	100.00%

  

EXPENDITURES, BY DEPARTMENT	FY21 Actual	FY22 Budget	FY22 YTD	FY22 Projection	
STREET	329,855.00	339,213.00	339,212.50	339,213.00	100.00%
	<b>329,855.00</b>	<b>339,213.00</b>	<b>339,212.50</b>	<b>339,213.00</b>	100.00%

**DEBT SERVICE FUND**
**9/30/22**

DEBT SERVICE FUND	FY21 Actual	FY22 Budget	FY22 YTD	FY22 Projection	Percent Spent
<b>Capital Improvement Projects</b>	-	-	-	-	
<b>Other Expenses</b>	-	-	-	-	
LEASE PAYMENTS	130,000.00	145,000.00	145,000.00	145,000.00	100.00%
<b>Debt - Principal</b>	<b>130,000.00</b>	<b>145,000.00</b>	<b>145,000.00</b>	<b>145,000.00</b>	<b>100.00%</b>
INTEREST	199,855.00	194,213.00	194,212.50	194,213.00	100.00%
<b>Debt - Interest</b>	<b>199,855.00</b>	<b>194,213.00</b>	<b>194,212.50</b>	<b>194,213.00</b>	<b>100.00%</b>
<b>Transfers Out</b>	-	-	-	-	
<b>TOTAL DEBT SERVICE FUND</b>	<b>329,855.00</b>	<b>339,213.00</b>	<b>339,212.50</b>	<b>339,213.00</b>	



## WATER & WASTEWATER SYSTEMS FUND

9/30/22

REVENUES, BY SOURCE	FY21 Actual	FY22 Budget	FY22 YTD	FY22 Projection	
LICENSES, FEES, AND PERMITS	-	-	-	-	
CHARGES FOR SERVICES	4,598,338.65	5,519,679.80	5,399,096.60	5,701,091.00	97.82%
IMPACT FEES	292,296.00	375,000.00	281,506.00	375,000.00	75.07%
OTHER REVENUE	16,115.42	-	29,874.78	14,110.00	
DEBT ISSUED	46,780.65	30,720.00	38,548.85	35,114.00	125.48%
TRANSFERS IN	-	-	-	-	
	<b>4,953,530.72</b>	<b>5,925,399.80</b>	<b>5,749,026.23</b>	<b>6,125,315.00</b>	97.02%

  

EXPENDITURES, BY DEPARTMENT	FY21 Actual	FY22 Budget	FY22 YTD	FY22 Projection	
UTILITIES	3,287,508.75	6,958,415.00	4,470,854.87	5,680,773.00	64.25%
	<b>3,287,508.75</b>	<b>6,958,415.00</b>	<b>4,470,854.87</b>	<b>5,680,773.00</b>	64.25%



PUBLIC WORKS (UTILITIES)					9/30/22
CWWS FUND	FY21 Actual	FY22 Budget	FY22 YTD	FY22 Projection	Percent Spent
SALARIES & WAGES	761,552.60	806,730.00	713,340.21	759,554.00	88.42%
OVERTIME WAGES	16,754.95	18,000.00	25,732.92	24,777.00	142.96%
FICA EXPENSE	57,441.43	63,230.00	54,814.75	60,830.00	86.69%
EMPLOYEE BENEFITS	74,230.58	87,720.00	85,064.79	84,145.00	96.97%
WORKER'S COMPENSATION	25,867.25	35,273.00	35,672.44	35,273.00	101.13%
RETIREMENT EXPENSE	71,491.15	72,697.00	63,341.14	60,448.00	87.13%
UNIFORM EXPENSE	7,198.02	8,400.00	5,575.25	8,400.00	66.37%
Personnel	1,014,535.98	1,092,050.00	983,541.50	1,033,427.00	90.06%
REPAIRS & MAINTENANCE - EQUIP	5,811.72	6,990.00	4,978.91	6,990.00	71.23%
REPAIRS & MAINTENANCE- VEHICLES	1,182.87	3,000.00	2,885.28	3,000.00	96.18%
REPAIRS & MAINT - WATER LINES	41,908.66	104,740.00	67,985.25	104,740.00	64.91%
REPAIRS & MAINT - SEWER LINES	45,425.65	150,000.00	39,504.80	150,000.00	26.34%
REPAIRS & MAINT - WATER PLANT	44,886.78	245,000.00	64,066.00	95,000.00	26.15%
REPAIRS & MAINT - WW PLANT	19,535.01	850,000.00	135,181.78	670,000.00	15.90%
REPAIRS & MAINT - SOFTWARE	16,142.43	18,830.00	13,097.81	18,830.00	69.56%
REPAIRS & MAINT - WATER TOWERS	108,691.80	123,350.00	110,294.84	123,350.00	89.42%
ELECTRICITY	225,508.22	299,650.00	219,331.08	230,000.00	73.20%
PROPANE	3,931.25	15,900.00	5,814.00	15,900.00	36.57%
TELEPHONE/INTERNET	15,163.28	15,520.00	13,985.41	15,520.00	90.11%
MOBILE COMMUNICATIONS	8,775.27	9,630.00	8,836.45	9,630.00	91.76%
CAPITAL EXPENDITURES - EQUIP	-	24,000.00	4,153.55	24,000.00	17.31%
CAPITAL EXPENDITURES - VEHICLE	-	-	-	-	
CAPITAL EXPENDITURES - SOFTWARE	-	100,000.00	97,950.00	100,000.00	97.95%
CAPITAL EXPENDITURES - HARDWARE	-	-	-	-	
CAPITAL EXPENDITURES - TOWERS	-	-	-	-	
CAPITAL EXPENDITURES - BLDG	-	20,000.00	9,840.00	9,840.00	49.20%
CAPITAL EXPENDITURES - WATER P	-	-	-	-	
CAPITAL EXPENDITURES - WW PLAN	-	-	-	-	
CAPITAL EXPENDITURES - LINES	-	-	-	-	
TOOLS & SUPPLIES	24,667.70	25,000.00	23,042.12	25,000.00	92.17%
SUPPLIES - CONNECTIONS	41,586.02	75,000.00	57,867.46	75,000.00	77.16%
SUPPLIES - LAB	24,354.74	27,500.00	25,693.11	27,500.00	93.43%
SUPPLIES - WATER CHEMICALS	117,504.57	130,000.00	129,206.08	130,000.00	99.39%
SUPPLIES - WW CHEMICALS	8,280.33	13,500.00	8,552.30	13,500.00	63.35%
FUEL	12,207.02	24,500.00	17,861.87	18,500.00	72.91%
Operation and Maintenance	765,563.32	2,282,110.00	1,060,128.10	1,866,300.00	46.45%
PROFESSIONAL SERVICES	79,754.81	826,190.00	582,068.20	726,190.00	70.45%
DEBT PRINCIPAL PAYMENTS	14,377.81	363,946.00	538,392.13	363,946.00	147.93%
WASTEWATER TREATMENT SERVICE	119,940.80	128,620.00	116,260.95	128,620.00	90.39%
Contractual Services	214,073.42	1,318,756.00	1,236,721.28	1,218,756.00	93.78%
INSURANCE EXPENSE	69,637.80	71,720.00	79,220.49	79,220.00	110.46%
Insurance	69,637.80	71,720.00	79,220.49	79,220.00	110.46%
TRAINING & TRAVEL EXPENSE	3,103.26	5,000.00	3,461.10	5,000.00	69.22%
OFFICE SUPPLIES	2,942.24	4,500.00	1,350.69	4,500.00	30.02%
POSTAGE	1,256.83	1,500.00	1,357.71	1,500.00	90.51%
ADVERTISING	146.11	-	-	-	
BANK CHARGES	1,330.66	2,000.00	1,855.00	2,000.00	92.75%
MEMBERSHIPS & SUBSCRIPTIONS	-	380.00	40.00	380.00	10.53%
Office and Administrative	8,779.10	13,380.00	8,064.50	13,380.00	60.27%
CAPITAL IMPROVEMENT PROJECTS	17,486.15	1,440,000.00	826,651.85	940,000.00	57.41%
WATER IMPACT PROJECTS	(0.05)	150,000.00	-	-	0.00%
WASTEWATER IMPACT PROJECTS	-	-	-	-	
Capital Improvement Projects	17,486.10	1,590,000.00	826,651.85	940,000.00	51.99%
AMORTIZATION EXPENSE	-	-	-	-	
DEPRECIATION EXPENSE	695,694.00	-	-	-	
MISCELLANEOUS EXPENSE	-	-	-	-	
Other Expenses	695,694.00	-	-	-	
Debt - Principal	-	-	-	-	
DEBT INTEREST PAYMENTS	292,559.03	345,059.00	142,174.60	284,350.00	41.20%
Debt - Interest	292,559.03	345,059.00	142,174.60	284,350.00	41.20%
TRANSFERS OUT	209,180.00	245,340.00	134,352.55	245,340.00	54.76%
Transfers Out	209,180.00	245,340.00	134,352.55	245,340.00	54.76%
TOTAL CWWS FUND	3,287,508.75	6,958,415.00	4,470,854.87	5,680,773.00	64.25%



## SANITATION FUND

9/30/22

REVENUES, BY SOURCE	FY21 Actual	FY22 Budget	FY22 YTD	FY22 Projection	
CHARGES FOR SERVICES	872,880.09	849,530.00	745,379.88	816,670.00	87.74%
TRANSFERS IN	-	-	-	-	
	<b>872,880.09</b>	<b>849,530.00</b>	<b>745,379.88</b>	<b>816,670.00</b>	87.74%

EXPENDITURES, BY DEPARTMENT	FY21 Actual	FY22 Budget	FY22 YTD	FY22 Projection	
ADMIN	865,323.97	836,450.00	750,887.61	815,943.00	89.77%
	<b>865,323.97</b>	<b>836,450.00</b>	<b>750,887.61</b>	<b>815,943.00</b>	89.77%



## SANITATION FUND

9/30/22

SANITATION FUND	FY21 Actual	FY22 Budget	FY22 YTD	FY22 Projection	Percent Spent
<b>Personnel</b>	-	-	-	-	
SOLID WASTE SERVICES	853,526.27	823,820.00	739,545.07	804,600.00	89.77%
RECYCLING SERVICES	-	-	-	-	
HOUSEHOLD HAZARDOUS WASTE	11,797.70	12,630.00	11,342.54	11,343.00	89.81%
yard waste	-	-	-	-	
<b>Operation and Maintenance</b>	<b>865,323.97</b>	<b>836,450.00</b>	<b>750,887.61</b>	<b>815,943.00</b>	<b>89.77%</b>
<b>Contractual Services</b>	-	-	-	-	
<b>Debt - Principal</b>	-	-	-	-	
<b>Debt - Interest</b>	-	-	-	-	
HOUSEHOLD HAZARDOUS WASTE	11,797.70	12,630.00	11,342.54	11,343.00	89.81%
<b>Transfers Out</b>	<b>11,797.70</b>	<b>12,630.00</b>	<b>11,342.54</b>	<b>11,343.00</b>	<b>89.81%</b>
<b>TOTAL SANITATION FUND</b>	<b>877,121.67</b>	<b>849,080.00</b>	<b>762,230.15</b>	<b>827,286.00</b>	



## PARK AND STORMWATER SALES TAX FUND

9/30/22

REVENUES, BY SOURCE	FY21 Actual	FY22 Budget	FY22 YTD	FY22 Projection
PARK & STRMWTR SALES TAX	614,189.73	627,555.00	622,065.58	666,250.00
MISCELLANEOUS REVENUE	-	-	11,000.00	-
	<b>614,189.73</b>	<b>627,555.00</b>	<b>633,065.58</b>	<b>666,250.00</b>

EXPENDITURES, BY DEPARTMENT	FY21 Actual	FY22 Budget	FY22 YTD	FY22 Projection
PARKS & RECREATION	74,537.09	275,000.00	281,073.48	282,562.00
UTILITIES	102,335.00	210,000.00	7,717.50	75,450.00
	<b>102,335.00</b>	<b>485,000.00</b>	<b>7,717.50</b>	<b>75,450.00</b>

## VEHICLE AND EQUIPMENT REPLACE FUND

9/30/22

REVENUES, BY SOURCE	FY21 Actual	FY22 Budget	FY22 YTD	FY22 Projection
SALE OF PERSONAL PROPERTY	51,972.00	244,000.00	172,510.04	178,916.00
TRANSFERS IN	51,972.00	40,000.00	175,000.00	175,000.00
	<b>103,944.00</b>	<b>284,000.00</b>	<b>347,510.04</b>	<b>353,916.00</b>

EXPENDITURES, BY DEPARTMENT	FY21 Actual	FY22 Budget	FY22 YTD	FY22 Projection
ADMINISTRATION	66,296.04	73,749.00	104,036.17	175,749.00
STREETS	-	69,500.00	42,199.45	-
POLICE	-	16,500.00	7,076.85	-
DEVELOPMENT	-	18,500.00	7,260.62	-
PARKS & RECREATION	-	36,500.00	24,263.24	-
UTILITIES	-	36,000.00	6,296.60	-
	<b>66,296.04</b>	<b>250,749.00</b>	<b>191,132.93</b>	<b>175,749.00</b>



## COMMONS CID FUND

9/30/22

REVENUES, BY SOURCE	FY21 Actual	FY22 Budget	FY22 YTD	FY22 Projection
SALES TAXES	297,096.00	315,000.00	311,385.16	330,000.00
USE TAXES	-	-	4,764.74	0.55
	<b>297,096.00</b>	<b>315,000.00</b>	<b>316,149.90</b>	<b>330,000.55</b>

EXPENDITURES, BY DEPARTMENT	FY21 Actual	FY22 Budget	FY22 YTD	FY22 Projection
CONTRACTED SERVICES	-	595,000.00	534,818.99	530,000.00
	-	<b>595,000.00</b>	<b>534,818.99</b>	<b>530,000.00</b>



## DONATION FUND

9/30/22

REVENUES, BY SOURCE	FY21 Actual	FY22 Budget	FY22 YTD	FY22 Projection
OTHER REVENUE - POLICE DONATIONS	-	15,000.00	650.00	-
OTHER REVENUE - PARK DONATIONS	-	-	450.00	-
	-	15,000.00	1,100.00	-

EXPENDITURES, BY DEPARTMENT	FY21 Actual	FY22 Budget	FY22 YTD	FY22 Projection
CAPITAL OUTLAY	-	-	-	-
	-	-	-	-



## AMERICAN RESCUE PLAN ACT FUND

9/30/22

REVENUES, BY SOURCE	FY21 Actual	FY22 Budget	FY22 YTD	FY22 Projection
INTERGOVERNMENTAL REVENUES	1,089,137.62	1,089,161.50	1,110,127.76	1,110,127.76
INTEREST INCOME	412.00	-	-	-
	<b>1,089,549.62</b>	<b>1,089,161.50</b>	<b>1,110,127.76</b>	<b>1,110,127.76</b>

EXPENDITURES, BY DEPARTMENT	FY21 Actual	FY22 Budget	FY22 YTD	FY22 Projection
UTILITIES		2,178,300.00	1,264,882.49	2,178,300.00
	-	<b>2,178,300.00</b>	<b>1,264,882.49</b>	<b>2,178,300.00</b>



## Board of Aldermen Request for Action

**MEETING DATE:** 10/18/2022

**DEPARTMENT:** Administration

**AGENDA ITEM:** Resolution 1126, Liquor License – Nissa True dba Pizza Shoppe located at 101 US 169 Highway

---

**REQUESTED BOARD ACTION:**

A motion to approve Resolution 1126, approving a liquor license to Nissa True doing business as Pizza Shoppe.

**SUMMARY:**

Nissa True, owner of Pizza Shoppe, has a completed a Liquor License Application for her business to be located at 101 US 169 Highway.

Mr. Bryant has requested the following licenses:

Malt Liquor – by the drink  
Sunday Sales

Chief Lockridge has reviewed the application, completed a background check and recommends issuance of the licenses. The effective date will be October 19, 2022. Ms. True has remitted payment to cover licensing through June 30, 2023.

**PREVIOUS ACTION:**

Previous owner recieved approval of a Liquor License at this location sometime in the early 2000's.

**POLICY ISSUE:**

Click or tap here to enter text.

**FINANCIAL CONSIDERATIONS:**

Click or tap here to enter text.

**ATTACHMENTS:**

- |   |                                   |
|---|-----------------------------------|
| <input type="checkbox"/> Ordinance  | <input type="checkbox"/> Contract |
| <input checked="" type="checkbox"/> Resolution                            | <input type="checkbox"/> Plans    |
| <input type="checkbox"/> Staff Report                                     | <input type="checkbox"/> Minutes  |
| <input checked="" type="checkbox"/> Other: Approval Recommendation Letter |                                   |



## **RESOLUTION 1126**

### **A RESOLUTION ISSUING LIQUOR LICENSE TO NISSA TRUE FOR OPERATION OF PIZZA SHOPPE**

**WHEREAS**, Nissa True, owner of Pizza Shoppe, has completed the required applications for Malt Liquor by the drink and Sunday Sales licenses, and;

**WHEREAS**, Chief Lockridge has completed a background check, and;

**WHEREAS**, the background check did not reveal anything to prevent approval of City liquor licenses.

**NOW THEREFORE BE IT RESOLVED BY THE BOARD OF ALDERMEN OF  
THE CITY OF SMITHVILLE, MISSOURI, AS FOLLOWS:**

**THAT LIQUOR LICENSES BE ISSUED TO FOR OPERATION OF MALT  
LIQUOR BY THE DRINK, LOCATED AT 101 US 169 HIGHWAY.**

**PASSED AND ADOPTED** by the Board of Aldermen and **APPROVED** by the Mayor of the City of Smithville, Missouri, the 18<sup>th</sup> day of October 2022.

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Damien Boley, Mayor

ATTEST:

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Linda Drummond, City Clerk



October 7, 2022

Cynthia Wagner:

I have reviewed the liquor application submitted by Nissa True (Pizza Shoppe). I have reviewed Ms. True's background as well as public records and found nothing that would disqualify Her from being issued a liquor permit.

I would recommend that Ms. True be issued a city liquor permit pursuant his request. If you have any questions or concerns, feel free to contact me.

Respectfully,

Chief Jason Lockridge



## Board of Aldermen Request for Action

**MEETING DATE:** 10/18/2022

**DEPARTMENT:** Public Works

**AGENDA ITEM:** Resolution 1127, Bid No. 22-21 - Utilities Fence Replacement

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### **REQUESTED BOARD ACTION:**

A motion to approve Resolution 1127, awarding Bid No. 22-21 to Quality Fence, LLC for the replacement of utilities fencing in an amount not to exceed \$57,010.

### **SUMMARY:**

On September 6, 2022, the City requested proposals for utility fence replacement at multiple locations.

The work includes a complete galvanized chain link fence replacement with barbed wire at the South Water Tower and North Water Tower. The Water Plant and Northwest Water Tower require only a partial galvanized chain link fence replacement. Bridgeport Lift Station, Lakeview Drive Lift Station, Harborview Lift Station #1 will be replaced with a black vinyl chain link fence. The black chain link fence will replace the wood fencing around lift stations, and will be the new standard for future lift station fence improvements. The vinyl coated chain link will hold up better over time, and not require as much maintenance as the wood fence.

Staff required that all bidders attend a pre-bid meeting to discuss the scope of the project, and visit each site.

Proposals for Bid No. 22-21 City Facility Solid Waste Collection Services, were received and opened on September 26, 2022. The City received two proposals for this work:

<b>Item Description</b>	<b>City of Smithville Engineer Estimate</b>	<b>Legacy Fence Bid Price</b>	<b>Quality Fence Bid Price</b>
Water Plant	\$2,500	\$2,420	\$950
South Water Tower	\$30,400	\$17,300	\$15,100
North Water Tower	\$20,300	\$15,800	\$12,240
Northwest Water Tower	\$2,500	\$490	\$500
Bridge Port Lift Station	\$10,000	\$10,175	\$7,100
Lakeview Drive Lift Station	\$10,000	\$10,175	\$6,800
Harborview Lift Station #1	\$20,000	\$16,500	\$9,700
Required Bonds		\$1,750	\$4,620
Discount		- \$3,200	
<b>Total</b>	<b>\$95,700</b>	<b>\$71,410</b>	<b>\$57,010</b>

Staff recommends awarding the bid from Quality Fence, LLC as the lowest and best bid.

**PREVIOUS ACTION:**

N/A

**POLICY ISSUE:**

N/A

**FINANCIAL CONSIDERATIONS:**

There are maintenance funds identified in the Combined Water and Wastewater Systems Fund.

**ATTACHMENTS:**

- ☐ Ordinance
- ☒ Resolution
- ☐ Staff Report
- ☐ Other

- ☒ Contract
- ☐ Plans
- ☐ Minutes

## **RESOLUTION 1127**

### **A RESOLUTION AUTHORIZING AND DIRECTING THE MAYOR TO EXECUTE AN AGREEMENT WITH QUALITY FENCE, LLC.**

**WHEREAS**, the FY2023 Budget includes funds for utilities fence replacements, and;

**WHEREAS**, staff has conducted a bid process as outlined in the City Purchasing Policy, and;

**WHEREAS**, after review of the bids, staff has made the recommendation to accept the lowest and best bid received as being the most advantageous to the City.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE  
CITY OF SMITHVILLE, MISSOURI:**

**THAT** Bid #22-21 is hereby awarded to Quality Fence, LLC for the replacement of utilities fencing in an amount not to exceed \$57,010.

**PASSED AND ADOPTED** by the Board of Aldermen and **APPROVED** by the Mayor of the City of Smithville, Missouri, this 18<sup>th</sup> day of October 2022.

---

Damien Boley, Mayor

ATTEST:

---

Linda Drummond, City Clerk

# Quality Fence

Lansing, KS 66043 913-208-6957 913-208-6955  
[www.qualityfencekc.com](http://www.qualityfencekc.com) [qualityfence.kc@hotmail.com](mailto:qualityfence.kc@hotmail.com)

## Contract RFP #22-21 Utilities Fence Replacement

City of Smithville, MO  
107 W Main St  
Smithville, MO 64089  
Contact Gina Pate  
816-534-3600  
[gpate@smithvillemo.org](mailto:gpate@smithvillemo.org)

October 11, 2022

### Description

This bid includes replacing the existing fence per the project requirements set forth in the RFP, Addendum #1 & #2

- ASTM 1043 B Specifications
- Any hole that requires rock excavation is an additional \$30.00 per hole
- Any excavation that requires the use of a jackhammer will be an additional \$150
- Overgrowth must be cleared from fence line prior to installation
- The City is responsible for having all private and public underground utilities located prior to installation
- Project is not prevailing wage
- Project is tax exempt
- Required bonds included

Water plant	\$950
South Water Tower	\$15,100.00
North Water Tower	\$12,240.00
Northwest Water tower	\$500.00
Bridge Port Lift Station #1	\$7,100.00
Lakeview Drive Lift Station	\$6,800.00
Harborview Lift Station #1	\$9,700.00
Required bonds	\$4,620.00
<b>Project total</b>	<b>\$57,010.00</b>

---

Customer Approval

---

Date



## Board of Aldermen Request for Action

**MEETING DATE:** 10/18/2022

**DEPARTMENT:** Public Works

**AGENDA ITEM:** Resolution 1128 – acknowledging and approving the expenditure of funds for the repair of a transfer pump

---

**REQUESTED BOARD ACTION:**

A motion to approve Resolution 1128, acknowledging the expenditure of \$7,970 for repair of a transfer pump at the water treatment plant by Mid-America Pump.

**SUMMARY:**

There are three transfer pumps at the water treatment plant. The transfer pumps are needed to distribute clean water from the water treatment plant into the distribution system. One of the pumps was not running properly and staff contracted Mid-America Pump to pull the pump and inspect for repairs. Several seals, bearing and the rotating assembly will need to be replaced. Repairs were completed at a cost totaling \$7,970.

**PREVIOUS ACTION:**

**POLICY ISSUE:**

Facility Maintenance

**FINANCIAL CONSIDERATIONS:**

The 2022 Combined Water and Wastewater Systems Fund has sufficient budget for repairs and maintenance of equipment.

**ATTACHMENTS:**

- |  |                                   |
|--|-----------------------------------|
| <input type="checkbox"/> Ordinance                 | <input type="checkbox"/> Contract |
| <input checked="" type="checkbox"/> Resolution     | <input type="checkbox"/> Plans    |
| <input type="checkbox"/> Staff Report              | <input type="checkbox"/> Minutes  |
| <input checked="" type="checkbox"/> Other: invoice |                                   |

## **RESOLUTION 1128**

### **A RESOLUTION ACKNOWLEDGING AND APPROVING THE EXPENDITURE OF FUNDS FROM THE COMBINED WATER AND WASTEWATER FUND FOR THE REPAIR OF A TRANSFER PUMP IN THE AMOUNT OF \$7,970 FROM MID-AMERICA PUMP**

**WHEREAS**, the City treats 750,000 gallons of wastewater per day,  
approximately 300 million gallons per year; and

**WHEREAS**, the transfer pumps distribute clean water from the water plant to  
the distribution system; and

**WHEREAS**, one of the transfer pumps was not working properly and staff  
requested Mid-America Pump to make repairs; and

**WHEREAS**, the final cost of the repairs was in the amount of \$7,970.

### **NOW THEREFORE BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF SMITHVILLE, MISSOURI, AS FOLLOWS:**

**THAT** the Board acknowledges and approves the expenditure of funds from the  
Combined Water and Wastewater Fund for the repair of the transfer pump in the  
amount of \$7,970 from Mid-America Pump.

**PASSED AND ADOPTED** by the Board of Aldermen and **APPROVED** by the  
Mayor of the City of Smithville, Missouri, the 18th day of October, 2022.

---

Damien Boley, Mayor

ATTEST:

---

Linda Drummond, City Clerk







## Board of Aldermen Request for Action

**MEETING DATE:** 10/18/2022

**DEPARTMENT:** Utilities (Public Works)

**AGENDA ITEM:** Resolution 1129, Authorizing Sewer Service Investigation and Sewer Repair at the First Baptist Church at 300 South Bridge Street

---

### **REQUESTED BOARD ACTION:**

Authorizing Sewer Service Investigation and Sewer Repair at the First Baptist Church at 300 South Bridge Street in an amount not to exceed \$10,921.45.

### **SUMMARY:**

In 2018, the City installed a main water line near the First Baptist Church which is located at 300 South Bridge Street in Smithville, Missouri. During the process of installation, the City damaged the sewer line which belonged to the Church. In response to this, the First Baptist Church contracted with two different contractors/vendors to make repairs. The Church utilized services from "Taylor Plumbing Services" to perform a main line cleanout and sewer line camera and drain cleaning and the Church also utilized services from "She Digs It, LLC" to fully repair the sewer line. These services were performed in September 2022 and the City will take responsibility to pay these line repair invoices. Together, these two invoices total \$10,921.45.

### **PREVIOUS ACTION:**

N/A

### **POLICY ISSUE:**

Utility Services Maintenance & Repair

### **FINANCIAL CONSIDERATIONS:**

The Utilities Fund will incur expense of \$10,921.45 and there is sufficient budget capacity in the FY2022 Budget to pay for this line repair.

### **ATTACHMENTS:**

- |  |                                   |
|--|-----------------------------------|
| <input type="checkbox"/> Ordinance                 | <input type="checkbox"/> Contract |
| <input checked="" type="checkbox"/> Resolution     | <input type="checkbox"/> Plans    |
| <input type="checkbox"/> Staff Report              | <input type="checkbox"/> Minutes  |
| <input checked="" type="checkbox"/> Other: Invoice |                                   |

**RESOLUTION 1129**

**A RESOLUTION AUTHORIZING SEWER SERVICE INVESTIGATION  
AND SEWER REPAIR AT THE FIRST BAPTIST CHURCH AT  
300 SOUTH BRIDGE STREET**

**WHEREAS**, in 2018, the City installed a main water line near the First Baptist Church located at 300 South Bridge Street; and,

**WHEREAS**, during the installation process, the City damaged the sewer line for the Church; and,

**WHEREAS**, the City is responsible for damaging the sewer line and will pay for repair costs related to fixing the line; and,

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF SMITHVILLE, MISSOURI:**

**THAT** the Board authorizes sewer service investigation and sewer repair at the First Baptist Church at 300 South Bridge Street not to exceed \$10,921.45.

**PASSED AND ADOPTED** by the Board of Aldermen and **APPROVED** by the Mayor of the City of Smithville, Missouri, this 18<sup>th</sup> day of October 2022.

---

Damien Boley, Mayor

ATTEST:

---

Linda Drummond, City Clerk

816.295.1100 FAX 816.295.1627

# Invoice

Date	Invoice #
9/21/2022	22054

First Baptist Church  
300 Bridge St  
Smithville, MO 64089

[illegible]

400 Park Drive  
Smithville, MO 64089



**Plumbing Services, Inc.**

Phone: 816-532-0737  
taylorpsi@sbcglobal.net

**BILL TO**

First Baptist Church of Smithville  
300 S Bridge St  
Smithville, MO 64089



REP	2nd Rep	Visit us on our Website! <a href="http://www.TaylorPlumbingServicesInc.com">www.TaylorPlumbingServicesInc.com</a>	DATE	Invoice #
N	B,CRM		9/12/2022	27537
ITEM	QTY	DESCRIPTION	RATE	AMOUNT
IDR020000		Day 1 Main Line Stoppage-Inside Cleanout Auger sewer from Clean out.		188.85
CAM020010		Went back next day 9/13/22 Day 2 Inspect Sewer Line With Camera and Drain Cleaning  Went back for day 3, Ran camera and inspection of line, unable to clear line. referred to Monkey Excavating, and then Coulter.  Thank you for your business Nate & Crew		258.89
			<b>Total</b>	<b>\$447.74</b>

Proud Members of:



A service charge of 2% per month will be added on overdue accounts. Minimum - \$2.00



[www.facebook.com/taylorplumbingservices](https://www.facebook.com/taylorplumbingservices)



## Board of Aldermen Request for Action

**MEETING DATE:** 10/18/2022

**DEPARTMENT:** Police Department

**AGENDA ITEM:** Resolution 1130, Authorizing the purchase of repair and maintenance services for police patrol interceptors with Wright Automotive

---

**REQUESTED BOARD ACTION:**

A motion to approve Resolution 1130, authorizing the purchase of repair and maintenance services for police patrol interceptors in the amount of \$9,578.09 from Wright Automotive

**SUMMARY:**

The Police Department performs routine maintenance on the 8 patrol interceptors in the patrol fleet. The department typically uses Wright Automotive to perform these services. These vehicles are model years 2014 to 2018 and are showing signs of age. Recently, the department authorized significant repairs to the fleet of vehicles. This set of repairs includes wheel alignment, installation of lower control arms and bushings, replacement of air conditioning compressor, installation of left and right sway bar links, installation of new windshield washer pump, and mounting and balancing of new tires.

In the effort to reduce maintenance expenses, the Police Department currently has 8 new police interceptors on order (two sets of four vehicles ordered in separate batches) through Enterprise Fleet Management. Delivery of these vehicles is currently unknown. It is expected that repairs & maintenance costs will be significantly reduced once the replacement of these aging vehicles occurs with the new vehicles.

**PREVIOUS ACTION:**

N/A

**POLICY ISSUE:**

Vehicle Maintenance & Repair

**FINANCIAL CONSIDERATIONS:**

Funds for the repair and maintenance of vehicles are budgeted in the Police Department commodities budget.

**ATTACHMENTS:**

- |  |                                   |
|--|-----------------------------------|
| <input type="checkbox"/> Ordinance                 | <input type="checkbox"/> Contract |
| <input checked="" type="checkbox"/> Resolution     | <input type="checkbox"/> Plans    |
| <input type="checkbox"/> Staff Report              | <input type="checkbox"/> Minutes  |
| <input checked="" type="checkbox"/> Other: Invoice |                                   |

## **RESOLUTION 1130**

### **A RESOLUTION AUTHORIZING THE PURCHASE OF REPAIRS AND MAINTENANCE SERVICES FOR POLICE PATROL INTERCEPTORS FROM WRIGHT AUTOMOTIVE**

**WHEREAS**, the Police Department has an aging patrol fleet which the City is in the process of replacing; and,

**WHEREAS**, to ensure the current fleet of vehicles continues to operate satisfactorily to meet citizen expectations, the Police Department has authorized the repair and maintenance of various patrol vehicles in the patrol fleet; and,

**WHEREAS**, these services are performed by Wright Automotive include repair and maintenance including installation of suspension parts, air conditioning parts, and mounting and installation of tires; and,

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF SMITHVILLE, MISSOURI:**

**THAT** the Board authorizes the purchase of repairs and maintenance services for police patrol interceptors in an amount not to exceed \$9,578.09 with Wright Automotive

**PASSED AND ADOPTED** by the Board of Aldermen and **APPROVED** by the Mayor of the City of Smithville, Missouri, this 18<sup>th</sup> day of October, 2022.

---

Damien Boley, Mayor

ATTEST:

---

Linda Drummond, City Clerk

**WRIGHT AUTOMOTIVE SERVICE & TOW**109 JAMES STREET  
SMITHVILLE, MISSOURI 64089

Phone Shop 532-8982 Tow 532-8300

&lt; Police Dept &gt;

City of Smithville

107 W. Main St

Smithville, MO 64089

BILLING DATE: 10-3-2022

ACCOUNT ID:

PREVIOUS BALANCE:

**ACCOUNT ACTIVITY**

DATE	INVOICE NO.	DETAILS	CHARGES	PAYMENTS
9-2-2022	93107	14 Dodge (306)	\$ 752.98	
9-7-2022	93174	18 Ford (46)	\$ 1030.33	
9-7-2022	93193	16 Ford (42)	\$ 2700.95	
9-6-2022	93209	18 Ford (47)	\$ 215.69	
9-8-2022	93210	16 Ford (44)	\$ 474.43	
			\$ 396.09	
9-12-2022	93262	15 Ford (41)	\$ 1801.49	
9-16-2022	93278	16 Ford (45)	\$ 506.61	
9-16-2022	93290	15 Ford (43)	\$ 33.66	
9-14-2022	93325	16 Ford (44)	\$ 1149.35	
9-19-2022	93342	18 Ford (47)	\$ 378.87	
9-21-2022	93405	15 Ford (41)	\$ 79.20	
9-23-2022	93446	15 Ford (43)	\$ 58.44	
10-3-2022	93554	15 Ford (41)		

Totals: \$ 9578.09

Please pay this amount: \$9578.09

Terms: 15 days

When sending payment, include the invoice number on the check. Thank you.



Wright Automotive Inc.  
109 JAMES ST.  
SMITHVILLE, MO. 64089  
Phone: 816-532-8982 Fax: 816-532-4056

INVOICE

93107

Org. Est. # 141533

INVOICE

Printed Date: 09/02/2022

Work Completed: 09/02/2022

City of Smithville-Police Dept

107 W Main St.

Smithville, MO 64089

Cellular 816-507-6362 Tony -- Home 816-532-0500

2014 Dodge - Charger SE - 3.6L, V6 (220CI) VIN(G)

Lic # : 306

Odometer In : 0

Unit # : 306

Odometer Out : 105171

VIN # : 2C3CDXAG8 EH207880

Part Description	Qty	Sale	Ext	Labor Description	Ext
Heater Hose Assembly	1.00	169.00	169.00	CAME OUT OF QT THEN SAW COOLANT LEAKAGE,	220.00
Lower Control Arm	1.00	88.87	88.87	LIGHTS ON DASH WERE ON AND TEMP SHOWED	
Shop Supplies			5.16	HOT - POPPED HOOD AND SAW COOLANT	
				RESERVOIR EMPTY - HAD TOWED IN	
				Performed pressure test on cooling system and found the heater	
				hose that connects from the coolant reservoir to the heater core is	
				leaking at the T-connector. Recommend replacing the heater hose	
				assembly and rechecking. Installed new heater hose assembly, filled	
				with coolant and bled air from cooling system. Road tested and	
				rechecked.	
				RF LOWER CONTROL ARM BUSHING VERY LOOSE	165.00
				Installed new right front lower control arm.	
				FOUR WHEEL ALIGNMENT	99.95
				Road test vehicle. Check all suspension and steering parts for wear.	
				Check tire pressure and condition. Check ride height. Check	
				alignment of all four wheels. Adjust caster, camber, toe-in, and	
				thrust angle as needed on all four wheels. Center steering wheel.	
				Hazardous Materials	5.00

Org. Estimate 752.98 Revisions 0.00 Current Estimate 752.98

Labor:	484.95
Parts:	263.03
HazMat:	5.00
SubTotal:	752.98
Tax:	0.00
Total:	752.98
Bal Due:	\$752.98

[ Payments - ]

Vehicle Received: 9/2/2022

Customer Number : 41

I hereby authorize the above repair work to be done along with the necessary material and hereby grant you and/or your employees permission to operate the car or truck herein described on street, highways or elsewhere for the purpose to testing and/or inspection. An express mechanic's lien is hereby acknowledged on above car or truck to secure the amount of repairs thereto. Warranty on parts and labor is one years or 12,000 miles whichever comes first. Warranty work has to be performed in our shop & cannot exceed the original cost of repair.

Signature \_\_\_\_\_ Date \_\_\_\_\_

Visit us on the web: [www.wrightautomotive109.com](http://www.wrightautomotive109.com)

Email Address: [wright-automotive@att.net](mailto:wright-automotive@att.net)

Service Advisor : Loker, Beth, Tech : Stoddard, Drake; Gates, Devin

**Wright Automotive Inc.**  
 109 JAMES ST.  
 SMITHVILLE, MO. 64089  
 Phone: 816-532-8982 Fax: 816-532-4056

**INVOICE**

**93174**

Org. Est. # 141605

**INVOICE**

Printed Date: 09/07/2022 Work Completed: 09/07/2022

**City of Smithville-Police Dept**

107 W Main St.

Smithville, MO 64089

Cellular 816-507-6362 Tony -- Home 816-532-0500

2018 Ford - Police Interceptor Utility - 3.7L, V6 (227CI) VIN(R)

Lic # : 46

Odometer In : 0

Odometer Out : 81394

VIN # : 1FM5K8AR4 JGB67932

Part Description	Qty	Sale	Ext	Labor Description	Ext
Kendall, GT-1 HP Syn Blend (TI) 5W20 GF5	6.00	4.74	28.44	LUBE, OIL, & FILTER	12.00
Engine Oil Filter	1.00	4.68	4.68	Lubricate and check chassis. Change oil and oil filter. Check air filter and breather filter. Check all fluid levels and tire pressures. Perform basic safety inspection.	
Washer Fluid	1.00	1.50	1.50		
245/55R18 103W Firestone Firehawk Pursuit BW	4.00	185.06	740.24	MOUNT & BALANCE	100.00
Rubber Stem for Tire Pressure Sensor	4.00	2.50	10.00	TIRE FEE	2.00
Shop Supplies			15.00	State Tire Fee @ .50 per tire.	
				Tire Disposal	12.00
				Tire Disposal Fee @ \$3.00/tire	
				FOUR WHEEL ALIGNMENT	99.95
				Road test vehicle. Check all suspension and steering parts for wear. Check tire pressure and condition. Check ride height. Check alignment of all four wheels. Adjust caster, camber, toe-in, and thrust angle as needed on all four wheels. Center steering wheel.	
				Hazardous Materials	4.52

Org. Estimate 1,030.33 Revisions 0.00 Current Estimate 1,030.33

Labor:	225.95
Parts:	799.86
HazMat:	4.52
SubTotal:	1,030.33
Tax:	0.00
Total:	1,030.33
Bal Due:	\$1,030.33

[ Payments - ]

Vehicle Received: 9/7/2022

Customer Number : 41

I hereby authorize the above repair work to be done along with the necessary material and hereby grant you and/or your employees permission to operate the car or truck herein described on street, highways or elsewhere for the purpose to testing and/or inspection. An express mechanic's lien is hereby acknowledged on above car or truck to secure the amount of repairs thereto. Warranty on parts and labor is one years or 12,000 miles whichever comes first. Warranty work has to be performed in our shop & cannot exceed the original cost of repair.

Signature \_\_\_\_\_ Date \_\_\_\_\_

Visit us on the web: [www.wrightautomotive109.com](http://www.wrightautomotive109.com)

Email Address: [wright-automotive@att.net](mailto:wright-automotive@att.net)

Service Advisor : Wright, Phillip, Tech : Merritt, Carson; Gates, Devin

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**Wright Automotive Inc.**

109 JAMES ST.

SMITHVILLE, MO. 64089

Phone: 816-532-8982 Fax: 816-532-4056

**INVOICE****93193**

Org. Est. # 141611

**INVOICE**

Printed Date: 09/07/2022

**Work Completed: 09/07/2022****City of Smithville-Police Dept**

107 W Main St.

Smithville, MO 64089

Cellular 816-507-6362 Tony -- Home 816-532-0500

2016 Ford - Police Interceptor Utility - 3.7L, V6 (227CI) VIN(R)

Lic # : 42

Odometer In : 0

Odometer Out : 122311

VIN# : 1FM5K8AR3 **GGB65680**

Part Description	Qty	Sale	Ext	Labor Description	Ext
A/C Compressor Kit	1.00	449.06	449.06	CHECK OUT VEHICLE WILL DIE AFTER FIRST	110.00
A/C Refrigerant Discharge Hose	1.00	102.10	102.10	STARTING UP AND SMELLING SOMETHING BURNT	
134-A Freon	1.00	20.00	20.00	Perform check out and preliminary inspections. Found ac	
245/55R18 103W Firestone Firehawk	4.00	185.06	740.24	compressor clutch failing and burning due to locked up compressor.	
Pursuit BW				Recommend replacing ac compressor, drier filter and expansion	
Rubber Stem for Tire Pressure	4.00	2.50	10.00	valve.	
Sensor				REPLACE AC COMPRESSOR	165.00
Front Sway Bar Link	1.00	37.99	37.99	Installed new ac compressor.	
Front Sway Bar Link	1.00	37.99	37.99	REPLACED RECEIVER DRIER	110.00
Kendall, GT-1 HP Syn Blend (TI)	6.00	4.74	28.44	Install new drier	
5W20 GF5				REPLACE EVAPORATOR EXPANSION VALVE	165.00
Washer Fluid	1.00	1.50	1.50	Install new expansion valve.	
Engine Oil Filter	1.00	4.68	4.68	DISCHARGE AIR CONDITIONING HOSE SLIGHT	176.00
Shop Supplies			15.00	LEAK	
				Install new ac discharge hose.	
				AIR CONDITIONING SYSTEM - Complete Charge	154.00
				Air Conditioning system recover, evacuate and recharge.	
				MOUNT & BALANCE	100.00
				Mount & Balance 4 new tires.	
				TIRE FEE	2.00
				State Tire Fee @ .50 per tire.	
				Tire Disposal	12.00
				Tire Disposal Fee @ \$3.00/tire	
				FRONT SWAY BAR LINKS LOOSE	143.00
				Install new left and right front sway bar link.	
				FOUR WHEEL ALIGNMENT	99.95
				Road test vehicle. Check all suspension and steering parts for wear.	
				Check tire pressure and condition. Check ride height. Check	
				alignment of all four wheels. Adjust caster, camber, toe-in, and	
				thrust angle as needed on all four wheels. Center steering wheel.	
				"CHECK ENGINE OIL" MESSAGE COMING ON DASH	n/c
				- CUSTOMER CHECKED AND VEHICLE DOES HAVE	
				OIL	
				Found message to be "change oil soon".	
				LUBE, OIL, & FILTER	12.00
				Lubricate and check chassis. Change oil and oil filter. Check air filter	
				and breather filter. Check all fluid levels and tire pressures. Perform	
				basic safety inspection.	
				Hazardous Materials	5.00

**Wright Automotive Inc.**  
109 JAMES ST.  
SMITHVILLE, MO. 64089  
Phone: 816-532-8982 Fax: 816-532-4056

**INVOICE**

**93193**

Org. Est. # 141611

**INVOICE**

Printed Date: 09/07/2022

**Work Completed: 09/07/2022**

**City of Smithville-Police Dept**

107 W Main St.

Smithville, MO 64089

Cellular 816-507-6362 Tony -- Home 816-532-0500

2016 Ford - Police Interceptor Utility - 3.7L, V6 (227CI) VIN(R)

Lic # : 42

Odometer In : 0

Odometer Out : 122311

VIN# : 1FM5K8AR3 **GGB65680**

Part Description	Qty	Sale	Ext	Labor Description	Ext
------------------	-----	------	-----	-------------------	-----

Org. Estimate	2,700.95	Revisions	0.00	Current Estimate	2,700.95
---------------	----------	-----------	------	------------------	----------

<b>Labor:</b>	<b>1,248.95</b>
<b>Parts:</b>	<b>1,447.00</b>
<b>HazMat:</b>	<b>5.00</b>
<b>SubTotal:</b>	<b>2,700.95</b>
<b>Tax:</b>	<b>0.00</b>
<b>Total:</b>	<b>2,700.95</b>
<b>Bal Due:</b>	<b>\$2,700.95</b>

[ Payments - ]

Vehicle Received: 9/7/2022

Customer Number : 41

I hereby authorize the above repair work to be done along with the necessary material and hereby grant you and/or your employees permission to operate the car or truck herein described on street, highways or elsewhere for the purpose to testing and/or inspection. An express mechanic's lien is hereby acknowledged on above car or truck to secure the amount of repairs thereto. Warranty on parts and labor is one years or 12,000 miles whichever comes first. Warranty work has to be performed in our shop & cannot exceed the original cost of repair.

Signature \_\_\_\_\_ Date \_\_\_\_\_

Visit us on the web: [www.wrightautomotive109.com](http://www.wrightautomotive109.com)

Email Address: [wright-automotive@att.net](mailto:wright-automotive@att.net)

Service Advisor : Everman, Collin, Tech : Jones, Michael; Merritt, Carson; Gates,

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**Wright Automotive Inc.**

109 JAMES ST.

SMITHVILLE, MO. 64089

Phone: 816-532-8982 Fax: 816-532-4056

**INVOICE****93209**

Org. Est. # 141651

**INVOICE**

Printed Date: 09/06/2022

**Work Completed: 09/06/2022****City of Smithville-Police Dept**

107 W Main St.

Smithville, MO 64089

Cellular 816-507-6362 Tony -- Home 816-532-0500

2018 Ford - Police Interceptor Utility - 3.7L, V6 (227CI) VIN(R)

Lic #: 47

Odometer In : 0

Odometer Out : 89212

VIN# : 1FM5K8AR6 JGB67933

Part Description	Qty	Sale	Ext	Labor Description	Ext
Battery Megatron Plus 30 Month Free Replacement 6Y	1.00	155.96	155.96	***Vehicle Memo*** Serpentine belt, coolant flush, and spark plugs due at 100,000 miles.	
Shop Supplies			3.12	Monitor transmission fluid condition.	
				ELECTRICAL SYSTEM ANALYSIS COMPLETLEY DEAD HAD TO JUMP START. DROVE HERE AND TRIED TO RE START AND STILL WAS COMPLETELY DEAD	55.00
				Inspect battery terminals and cables. Charge battery to full capacity. Load test battery and record readings. Inspect alternator belt and adjust as required. Perform alternator output test and record readings. Perform starter draw test and record reading. Found battery swollen and leaking acid. Installed new battery and rechecked system. Electrical system checks out okay, at this time.	
				BATTERY FEE	0.50
				State Battery Fee	
				Hazardous Materials	1.11

Org. Estimate 215.69 Revisions 0.00 Current Estimate 215.69

Labor:	55.50
Parts:	159.08
HazMat:	1.11
SubTotal:	215.69
Tax:	0.00
Total:	215.69
Bal Due:	\$215.69

[ Payments - ]

Vehicle Received: 9/6/2022

Customer Number : 41

I hereby authorize the above repair work to be done along with the necessary material and hereby grant you and/or your employees permission to operate the car or truck herein described on street, highways or elsewhere for the purpose to testing and/or inspection. An express mechanic's lien is hereby acknowledged on above car or truck to secure the amount of repairs thereto. Warranty on parts and labor is one years or 12,000 miles whichever comes first. Warranty work has to be performed in our shop & cannot exceed the original cost of repair.

Signature \_\_\_\_\_ Date \_\_\_\_\_

Visit us on the web: [www.wrightautomotive109.com](http://www.wrightautomotive109.com)Email Address: [wright-automotive@att.net](mailto:wright-automotive@att.net)

Service Advisor : Loker, Beth, Tech : Stoddard, Drake

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**Wright Automotive Inc.**

109 JAMES ST.

SMITHVILLE, MO. 64089

Phone: 816-532-8982 Fax: 816-532-4056

**INVOICE****93210**

Org. Est. # 141620

**INVOICE**

Printed Date: 09/08/2022

Work Completed: 09/08/2022

**City of Smithville-Police Dept**

107 W Main St.

Smithville, MO 64089

Cellular 816-507-6362 Tony -- Home 816-532-0500

2016 Ford - Police Interceptor Utility - 3.7L, V6 (227CI) VIN(R)

Lic # : 44

Odometer In : 0

Odometer Out : 123546

VIN# : 1FM5K8AR6 **GGC50609**

Part Description	Qty	Sale	Ext	Labor Description	Ext
Kendall, GT-1 HP Syn Blend (TI) 5W20 GF5	6.00	4.74	28.44	LUBE, OIL, & FILTER	12.00
Engine Oil Filter	1.00	4.68	4.68	Lubricate and check chassis. Change oil and oil filter. Check air filter and breather filter. Check all fluid levels and tire pressures. Perform basic safety inspection.	
Washer Fluid	1.00	1.50	1.50		
TPMS Sensor	1.00	31.25	31.25	LR TPMS SENSOR FAULT	20.00
RF Lower Control Arm	1.00	124.80	124.80	Found faulty left rear tpms sensor. Program and install new sensor.	
Shop Supplies			3.81	RF LOWER CONTROL ARM BUSHING WORN AND LOOSE	143.00
				Install new lower control arm assembly.	
				FOUR WHEEL ALIGNMENT	99.95
				Road test vehicle. Check all suspension and steering parts for wear. Check tire pressure and condition. Check ride height. Check alignment of all four wheels. Adjust caster, camber, toe-in, and thrust angle as needed on all four wheels. Center steering wheel.	
				Hazardous Materials	5.00

Org. Estimate 474.43 Revisions 0.00 Current Estimate 474.43

<b>Labor:</b>	<b>274.95</b>
<b>Parts:</b>	<b>194.48</b>
<b>HazMat:</b>	<b>5.00</b>
<b>SubTotal:</b>	<b>474.43</b>
<b>Tax:</b>	<b>0.00</b>
<b>Total:</b>	<b>474.43</b>
<b>Bal Due:</b>	<b>\$474.43</b>

[ Payments - ]

Vehicle Received: 9/8/2022

Customer Number : 41

I hereby authorize the above repair work to be done along with the necessary material and hereby grant you and/or your employees permission to operate the car or truck herein described on street, highways or elsewhere for the purpose to testing and/or inspection. An express mechanic's lien is hereby acknowledged on above car or truck to secure the amount of repairs thereto. Warranty on parts and labor is one years or 12,000 miles whichever comes first. Warranty work has to be performed in our shop & cannot exceed the original cost of repair.

Signature \_\_\_\_\_ Date \_\_\_\_\_

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Service Advisor : Loker, Beth, Tech : Stoddard, Drake; Merritt, Carson; Gates, De

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**Wright Automotive Inc.**

109 JAMES ST.

SMITHVILLE, MO. 64089

Phone: 816-532-8982 Fax: 816-532-4056

**INVOICE****93262**

Org. Est. # 141654

**INVOICE**

Printed Date: 09/12/2022

Work Completed: 09/12/2022

**City of Smithville-Police Dept**

107 W Main St.

Smithville, MO 64089

Cellular 816-507-6362 Tony -- Home 816-532-0500

2015 Ford - Explorer - 3.5L, V6 (213CI) VIN(8)

Lic # : 41

Odometer In : 0

Odometer Out : 134878

VIN# : 1FM5K8AR4 FGC41597

Part Description	Qty	Sale	Ext	Labor Description	Ext
Brake Clean	1.00	4.58	4.58	***Vehicle Memo***	
Disc Brake Pad Set Front	1.00	56.24	56.24	Air Filter P6935	
Disc Brake Rotor	2.00	81.25	162.50	POWER SWITCH INOP	n/c
Shop Supplies			4.47	Could not duplicate customer's complaint, at this time.	
				BRAKE INSPECTION - STARTING TO SQUEAK WHEN BRAKING	n/c
				Remove and reinstall four wheels and rear brake drums to inspect brake condition. Inspect entire system for leaks and advise customer of needed repairs. Found metal transfer on rotors, causing customer's complaint, and rotors warped causing brake pulsation. Recommend front brake job, advise customer.	
				FRONT DISC BRAKE JOB.	165.00
				Replace front brake pad linings and front brake disc rotors. Clean and lubricate brake calipers and slide mechanisms. Check and fill brake fluid. Bleed air from system. Road test vehicle.	
				Hazardous Materials	3.30

Org. Estimate 396.09 Revisions 0.00 Current Estimate 396.09

Labor:	165.00
Parts:	227.79
HazMat:	3.30
SubTotal:	396.09
Tax:	0.00
Total:	396.09
Bal Due:	\$396.09

[ Payments - ]

Vehicle Received: 9/12/2022

Customer Number : 41

I hereby authorize the above repair work to be done along with the necessary material and hereby grant you and/or your employees permission to operate the car or truck herein described on street, highways or elsewhere for the purpose to testing and/or inspection. An express mechanic's lien is hereby acknowledged on above car or truck to secure the amount of repairs thereto. Warranty on parts and labor is one years or 12,000 miles whichever comes first. Warranty work has to be performed in our shop & cannot exceed the original cost of repair.

Signature \_\_\_\_\_ Date \_\_\_\_\_

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Service Advisor : Loker, Beth, Tech : Stoddard, Drake; Gates, Devin

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**Wright Automotive Inc.**

109 JAMES ST.

SMITHVILLE, MO. 64089

Phone: 816-532-8982 Fax: 816-532-4056

**INVOICE****93278**

Org. Est. # 141653

**INVOICE**

Printed Date: 09/16/2022

**Work Completed: 09/16/2022****City of Smithville-Police Dept**

107 W Main St.

Smithville, MO 64089

Cellular 816-507-6362 Tony -- Home 816-532-0500

2016 Ford - Explorer - 3.5L V6 (213CI) VIN(8)

Lic # : 45

Odometer In : 0

Odometer Out : 119173

VIN # : 1FM5K8AR2 GGC50610

Part Description	Qty	Sale	Ext	Labor Description	Ext
Battery Megatron Plus 30 Month Free Replacement 6Y	1.00	155.96	155.96	CHECK OUT "HOOTING" NOISE IN LEFT FRONT WHEEL WELL WHILE TURNING	n/c
Control Arm With Ball Joint	1.00	126.61	126.61	Check out found both front lower control arm bushings loose and making noise.	
Control Arm With Ball Joint	1.00	126.61	126.61		
Kendall, GT-1 HP Syn Blend (TI) 5W20 GF5	6.00	4.74	28.44	ELECTRICAL SYSTEM ANALYSIS VEHICLE WAS DEAD THIS MORNING HAD TO JUMP	55.00
Engine Oil Filter	1.00	4.68	4.68	Inspect battery terminals and cables. Charge battery to full capacity. Load test battery and record readings. Inspect alternator belt and adjust as required. Perform alternator output test and record readings. Perform starter draw test and record reading. Found power switch on. Let battery sit and charge overnight and found battery not holding charge. Installed new battery and rechecked. Electrical system tests okay, at this time.	
Washer Fluid	1.00	1.50	1.50		
245/55R18 103W Firestone Firehawk Pursuit BW	4.00	185.06	740.24		
Rubber Stem for Tire Pressure Sensor	4.00	2.50	10.00		
Shop Supplies			15.00	State Battery Fee	0.50
				REPAIR FLAT TIRE RF	20.00
				Remove and patch tire	
				FRONT LOWER CONTROL ARM BUSHINGS MOVING	286.00
				Installed new front lower control arm and bushings.	
				FOUR WHEEL ALIGNMENT	99.95
				Road test vehicle. Check all suspension and steering parts for wear. Check tire pressure and condition. Check ride height. Check alignment of all four wheels. Adjust caster, camber, toe-in, and thrust angle as needed on all four wheels. Center steering wheel.	
				LUBE, OIL, & FILTER	12.00
				Lubricate and check chassis. Change oil and oil filter. Check air filter and breather filter. Check all fluid levels and tire pressures. Perform basic safety inspection.	
				MOUNT & BALANCE	100.00
				Mount & Balance 4 new tires.	
				TIRE FEE	2.00
				State Tire Fee @ .50 per tire.	
				Tire Disposal	12.00
				Tire Disposal Fee @ \$3.00/tire	
				Hazardous Materials	5.00



**Wright Automotive Inc.**

109 JAMES ST.

SMITHVILLE, MO. 64089

Phone: 816-532-8982 Fax: 816-532-4056

**INVOICE****93278**

Org. Est. # 141653

**INVOICE**

Printed Date: 09/16/2022

**Work Completed: 09/16/2022****City of Smithville-Police Dept**

107 W Main St.

Smithville, MO 64089

Cellular 816-507-6362 Tony -- Home 816-532-0500

2016 Ford - Explorer - 3.5L, V6 (213CI) VIN(8)

Lic # : 45

Odometer In : 0

Odometer Out : 119173

VIN# : 1FM5K8AR2 **GGC50610**

Part Description	Qty	Sale	Ext	Labor Description	Ext
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Org. Estimate	1,885.91	Revisions	0.00	Current Estimate	1,885.91
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<b>Labor:</b>	<b>587.45</b>
<b>Parts:</b>	<b>1,209.04</b>
<b>HazMat:</b>	<b>5.00</b>
<b>SubTotal:</b>	<b>1,801.49</b>
<b>Tax:</b>	<b>0.00</b>
<b>Total:</b>	<b>1,801.49</b>
<b>Bal Due:</b>	<b>\$1,801.49</b>

[ Payments - ]

Vehicle Received: 9/16/2022

Customer Number : 41

I hereby authorize the above repair work to be done along with the necessary material and hereby grant you and/or your employees permission to operate the car or truck herein described on street, highways or elsewhere for the purpose to testing and/or inspection. An express mechanic's lien is hereby acknowledged on above car or truck to secure the amount of repairs thereto. Warranty on parts and labor is one years or 12,000 miles whichever comes first. Warranty work has to be performed in our shop & cannot exceed the original cost of repair.

Signature \_\_\_\_\_ Date \_\_\_\_\_

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Service Advisor : Everman, Collin, Tech : Stoddard, Drake; Merritt, Carson; Gates

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**Wright Automotive Inc.**  
109 JAMES ST.  
SMITHVILLE, MO. 64089  
Phone: 816-532-8982 Fax: 816-532-4056

**INVOICE**

**93290**

Org. Est. # 141707

**INVOICE**

Printed Date: 09/16/2022

Work Completed: 09/16/2022

**City of Smithville-Police Dept**

107 W Main St.

Smithville, MO 64089

Cellular 816-507-6362 Tony -- Home 816-532-0500

2015 Ford - Explorer - 3.5L, V6 (213CI) VIN(8)

Lic # : 43

Odometer In : 0

Odometer Out : 126821

VIN# : 1FM5K8AR8 FGC41599

Part Description	Qty	Sale	Ext	Labor Description	Ext
Relay	1.00	55.16	55.16	POWER SWITCH INOP	165.00
Windshield Washer Pump	1.00	57.66	57.66	Check out secure power switch, tighten wire terminals and replace control solenoid.	
Washer Fluid	1.00	1.50	1.50	WASHER SPRAYER INOP	220.00
Shop Supplies			2.29	Check out has washer pump shorted internally, install new washer pump.	
				Hazardous Materials	5.00

Org. Estimate 506.61 Revisions 0.00 Current Estimate 506.61

<b>Labor:</b>	<b>385.00</b>
<b>Parts:</b>	<b>116.61</b>
<b>HazMat:</b>	<b>5.00</b>
<b>SubTotal:</b>	<b>506.61</b>
<b>Tax:</b>	<b>0.00</b>
<b>Total:</b>	<b>506.61</b>
<b>Bal Due:</b>	<b>\$506.61</b>

[ Payments - ]

Vehicle Received: 9/16/2022

Customer Number : 41

I hereby authorize the above repair work to be done along with the necessary material and hereby grant you and/or your employees permission to operate the car or truck herein described on street, highways or elsewhere for the purpose to testing and/or inspection. An express mechanic's lien is hereby acknowledged on above car or truck to secure the amount of repairs thereto. Warranty on parts and labor is one years or 12,000 miles whichever comes first. Warranty work has to be performed in our shop & cannot exceed the original cost of repair.

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Email Address: [wright-automotive@att.net](mailto:wright-automotive@att.net)

Service Advisor : Wright, Phillip, Tech : Jones, Michael

**Wright Automotive Inc.**  
109 JAMES ST.  
SMITHVILLE, MO. 64089  
Phone: 816-532-8982 Fax: 816-532-4056

**INVOICE****93325**

Org. Est. # 141773

**INVOICE**

Printed Date: 09/14/2022

**Work Completed: 09/14/2022****City of Smithville-Police Dept**

107 W Main St.

Smithville, MO 64089

Cellular 816-507-6362 Tony -- Home 816-532-0500

2016 Ford - Police Interceptor Utility - 3.7L, V6 (227CI) VIN(R)

Lic # : 44

Odometer In : 0

Odometer Out : 123815

VIN# : 1FM5K8AR6 **GGC50609**

Part Description	Qty	Sale	Ext	Labor Description	Ext
				CHECK OUT WASHER FLUID HOSE IS BROKE ON RIGHT HAND SIDE NEAR HINGE Repair broken washer hose on right side of engine bay.	33.00
				Hazardous Materials	0.66

Org. Estimate	33.66	Revisions	0.00	Current Estimate	33.66
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<b>Labor:</b>	<b>33.00</b>
<b>Parts:</b>	<b>0.00</b>
<b>HazMat:</b>	<b>0.66</b>
<b>SubTotal:</b>	<b>33.66</b>
<b>Tax:</b>	<b>0.00</b>
<b>Total:</b>	<b>33.66</b>
<b>Bal Due:</b>	<b>\$33.66</b>

[ Payments - ]

Vehicle Received: 9/14/2022

Customer Number : 41

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Signature \_\_\_\_\_ Date \_\_\_\_\_

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Service Advisor : Everman, Collin, Tech : Everman, Collin

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**Wright Automotive Inc.**  
109 JAMES ST.  
SMITHVILLE, MO. 64089  
Phone: 816-532-8982 Fax: 816-532-4056

**INVOICE**

**93342**

Org. Est. # 141808

**INVOICE**

Printed Date: 10/03/2022 **Work Completed: 09/19/2022**

**City of Smithville-Police Dept**

107 W Main St.

Smithville, MO 64089

Cellular 816-507-6362 Tony -- Home 816-532-0500

2018 Ford - Police Interceptor. Utility - 3.7L, V6 (227CI) VIN(R)

Lic # : 47

Odometer In : 0

Odometer Out : 89816

VIN# : 1FM5K8AR6 JGB67933

Part Description	Qty	Sale	Ext	Labor Description	Ext
Solenoid	1.00	55.16	55.16	HAS TO OPERATE POWER SWITCH MANY TIMES	110.00
245/55R18 103W Firestone Firehawk Pursuit BW	4.00	185.06	740.24	BEFORE IT WORKS	
Rubber Stem for Tire Pressure Sensor	4.00	2.50	10.00	Checked out, found the power switch relay intermittently operating.	
Shop Supplies			15.00	Installed new power switch relay and rechecked.	
				MOUNT & BALANCE	100.00
				Mount & Balance 4 new tires.	
				TIRE FEE	2.00
				State Tire Fee @ .50 per tire.	
				Tire Disposal	12.00
				Tire Disposal Fee @ \$3.00/tire	
				FOUR WHEEL ALIGNMENT	99.95
				Road test vehicle. Check all suspension and steering parts for wear.	
				Check tire pressure and condition. Check ride height. Check alignment of all four wheels. Adjust caster, camber, toe-in, and thrust angle as needed on all four wheels. Center steering wheel.	
				***Vehicle Memo***	
				Serpentine belt, coolant flush, and spark plugs due at 100,000 miles.	
				Monitor transmission fluid condition.	
				Hazardous Materials	5.00

Org. Estimate 1,098.30 Revisions 0.00 Current Estimate 1,098.30

<b>Labor:</b>	<b>323.95</b>
<b>Parts:</b>	<b>820.40</b>
<b>HazMat:</b>	<b>5.00</b>
<b>SubTotal:</b>	<b>1,149.35</b>
<b>Tax:</b>	<b>0.00</b>
<b>Total:</b>	<b>1,149.35</b>
<b>Bal Due:</b>	<b>\$1,149.35</b>

[ Payments - ]

Vehicle Received: 9/19/2022

Customer Number : 41

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Signature \_\_\_\_\_ Date \_\_\_\_\_

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Email Address: [wright-automotive@att.net](mailto:wright-automotive@att.net)

Service Advisor : Everman, Collin, Tech : Stoddard, Drake; Jones, Michael; Merrit

**Wright Automotive Inc.**  
109 JAMES ST.  
SMITHVILLE, MO. 64089  
Phone: 816-532-8982 Fax: 816-532-4056

**INVOICE**

**93405**

Org. Est. # 141772

# INVOICE

Printed Date: 10/03/2022 **Work Completed: 09/21/2022**

## City of Smithville-Police Dept

107 W Main St.

Smithville, MO 64089

Cellular 816-507-6362 Tony -- Home 816-532-0500

2015 Ford - Explorer - 3.5L, V6 (213CI) VIN(8)

Lic # : 41

Odometer In : 0

Odometer Out : 135235

VIN# : 1FM5K8AR4 FGC41597

Part Description	Qty	Sale	Ext	Labor Description	Ext
Kendall, GT-1 HP Syn Blend (TI)	6.00	4.74	28.44	***Vehicle Memo***	
5W20 GF5				Air Filter P6935	
Engine Oil Filter	1.00	4.12	4.12	LUBE, OIL, & FILTER	12.00
Washer Fluid	1.00	1.50	1.50	Lubricate and check chassis. Change oil and oil filter. Check air filter and breather filter. Check all fluid levels and tire pressures. Perform basic safety inspection.	
Air Filter -	1.00	15.22	15.22	AIR FILTER HAS WATER DAMAGE	n/c
Relay	1.00	55.16	55.16	Installed new air filter.	
Jump Start and Charger	1.00	145.00	145.00	POWER SWITCH WORKING INTERMITTENTLY	110.00
Shop Supplies			4.99	Found power switch solenoid faulty. Installed new power switch solenoid and rechecked. Power switch is operating properly, at this time.	
				Hazardous Materials	2.44

Org. Estimate 287.07 Revisions 0.00 Current Estimate 287.07

<b>Labor:</b>	<b>122.00</b>
<b>Parts:</b>	<b>254.43</b>
<b>HazMat:</b>	<b>2.44</b>
<b>SubTotal:</b>	<b>378.87</b>
<b>Tax:</b>	<b>0.00</b>
<b>Total:</b>	<b>378.87</b>
<b>Bal Due:</b>	<b>\$378.87</b>

[ Payments - ]

Vehicle Received: 9/21/2022

Customer Number : 41

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Signature \_\_\_\_\_

Date \_\_\_\_\_

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Email Address: [wright-automotive@att.net](mailto:wright-automotive@att.net)

Service Advisor : Loker, Beth, Tech : Jones, Michael; Merritt, Carson

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Wright Automotive Inc.  
109 JAMES ST.  
SMITHVILLE, MO. 64089  
Phone: 816-532-8982 Fax: 816-532-4056

INVOICE

93446

Org. Est. # 141918

INVOICE

Printed Date: 09/23/2022

Work Completed: 09/23/2022

City of Smithville-Police Dept

107 W Main St.

Smithville, MO 64089

Cellular 816-507-6362 Tony -- Home 816-532-0500

2015 Ford - Explorer - 3.5L, V6 (213CI) VIN(8)

Lic # : 43

Odometer In : 0

Odometer Out : 127335

VIN# : 1FM5K8AR8 FGC41599

Part Description	Qty	Sale	Ext	Labor Description	Ext
Pigtail	1.00	9.36	9.36	LEFT HEADLIGHT INOP CONNECTOR IS BURNT	55.00
Headlight Bulb	1.00	13.29	13.29	Install new bulb and wire in new headlight bulb connector.	
Shop Supplies			0.45	Hazardous Materials	1.10

Org. Estimate 79.20 Revisions 0.00 Current Estimate 79.20

Labor:	55.00
Parts:	23.10
HazMat:	1.10
SubTotal:	79.20
Tax:	0.00
Total:	79.20
Bal Due:	\$79.20

[ Payments - ]

Vehicle Received: 9/23/2022

Customer Number : 41

I hereby authorize the above repair work to be done along with the necessary material and hereby grant you and/or your employees permission to operate the car or truck herein described on street, highways or elsewhere for the purpose to testing and/or inspection. An express mechanic's lien is hereby acknowledged on above car or truck to secure the amount of repairs thereto. Warranty on parts and labor is one years or 12,000 miles whichever comes first. Warranty work has to be performed in our shop & cannot exceed the original cost of repair.

Signature \_\_\_\_\_ Date \_\_\_\_\_

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Email Address: [wright-automotive@att.net](mailto:wright-automotive@att.net)

Service Advisor : Loker, Beth, Tech : Stoddard, Drake

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109 JAMES ST.  
SMITHVILLE, MO. 64089  
Phone: 816-532-8982 Fax: 816-532-4056

**INVOICE**

**93554**

Org. Est. # 142036

**INVOICE**

Printed Date: 10/03/2022 **Work Completed: 10/03/2022**

**City of Smithville-Police Dept**  
107 W Main St.  
Smithville, MO 64089  
Cellular 816-507-6362 Tony -- Home 816-532-0500

2015 Ford - Explorer - 3.5L, V6 (213CI) VIN(8)  
Lic # : 41  
Odometer In : 0  
Odometer Out : 135658  
VIN# : 1FM5K8AR4 **FGC41597**

Part Description	Qty	Sale	Ext	Labor Description	Ext
Headlight Bulb	1.00	13.29	13.29	HEADLIGHT INOP	44.00
Shop Supplies			0.27	Installed new headlight bulb in right front.	
				***Vehicle Memo***	
				Air Filter P6935	
				Hazardous Materials	0.88

Org. Estimate 71.99 Revisions 0.00 Current Estimate 71.99

<b>Labor:</b>	<b>44.00</b>
<b>Parts:</b>	<b>13.56</b>
<b>HazMat:</b>	<b>0.88</b>
<b>SubTotal:</b>	<b>58.44</b>
<b>Tax:</b>	<b>0.00</b>
<b>Total:</b>	<b>58.44</b>
<b>Bal Due:</b>	<b>\$58.44</b>

[ Payments - ]

Vehicle Received: 10/3/2022

Customer Number : 41

I hereby authorize the above repair work to be done along with the necessary material and hereby grant you and/or your employees permission to operate the car or truck herein described on street, highways or elsewhere for the purpose to testing and/or inspection. An express mechanic's lien is hereby acknowledged on above car or truck to secure the amount of repairs thereto. Warranty on parts and labor is one years or 12,000 miles whichever comes first. Warranty work has to be performed in our shop & cannot exceed the original cost of repair.

Signature \_\_\_\_\_ Date \_\_\_\_\_

Visit us on the web: [www.wrightautomotive109.com](http://www.wrightautomotive109.com)

Email Address: [wright-automotive@att.net](mailto:wright-automotive@att.net)

Service Advisor : Loker, Beth, Tech : Gates, Devin



## Board of Aldermen Request for Action

**MEETING DATE:** 10/18/2022

**DEPARTMENT:** Administration

**AGENDA ITEM:** Resolution 1131, Authorizing Payment to the Clay County Board of Election Commissioners for the City's Share of General Election Expenses

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### **REQUESTED BOARD ACTION:**

A motion to approve Resolution 1131, authorizing payment to the Clay County Board of Election Commissioners for the City's share of General Election expenses in an amount not to exceed \$8,424.62 for the November 8, 2022 election.

### **SUMMARY:**

On August 16, 2022, the Board of Aldermen approved Ordinance 3154-22 which allows for the submission of a ballot question related to the term of office for all elected positions. In this approved Ordinance, the Board expressed an interest in increasing the term of office from two years to four years for both the Mayor and Board of Aldermen.

With the addition of this question to the ballot, which will occur on November 8, 2022, the City received an invoice from the Clay County Board of Election Commissioners in the amount of \$8,242.62. Typically, the election expenses are within the City Administrator's purchasing authority (under \$7,500), but because of this additional term office question, the costs are higher.

The attached expenses of \$8,242.62 are estimated. The City could potentially receive a refund. The invoice due date is October 31, 2022 and the expenses will be charged to the Elected Officials department budget in FY2022.

### **PREVIOUS ACTION:**

The City typically incurs general election expenses between \$3,000 and \$4,000 each year. Because of the additional term in office question, the estimated expense is higher.

### **POLICY ISSUE:**

Payment to Allow for Term Office Questions on November 8, 2022 Ballot.

**FINANCIAL CONSIDERATIONS:** Authorize Payment not to exceed \$8,242.62. There are sufficient funds in the FY2022 Elected Officials Budget.

### **ATTACHMENTS:**

- |  |                                   |
|--|-----------------------------------|
| <input type="checkbox"/> Ordinance                 | <input type="checkbox"/> Contract |
| <input checked="" type="checkbox"/> Resolution     | <input type="checkbox"/> Plans    |
| <input type="checkbox"/> Staff Report              | <input type="checkbox"/> Minutes  |
| <input checked="" type="checkbox"/> Other: Invoice |                                   |



## **RESOLUTION 1131**

### **A RESOLUTION AUTHORIZING PAYMENT TO THE CLAY COUNTY BOARD OF ELECTION COMMISSIONERS FOR THE CITY'S SHARE OF GENERAL ELECTION EXPENSES**

**WHEREAS**, on August 16, 2022, the Board of Aldermen approved Ordinance 3154-22 which allows for the submission of a ballot question related to the Mayor and Alderman serving a four-year term in office; and

**WHEREAS**, the City has incurred expenses to submit the term in office question for the November 8, 2022, ballot which exceeds the City Administrator's purchasing authority; and

**WHEREAS**, payment is due to the Clay County Board of Election Commissioners for the City's share of general election expense; and

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF  
THE CITY OF SMITHVILLE, MISSOURI:**

**THAT** the Board authorizes payment to Clay County Board of Election Commissioners for the City's Share of General Election Cost in an amount not to exceed \$8,242.62.

**PASSED AND ADOPTED** by the Board of Aldermen and **APPROVED** by the Mayor of the City of Smithville, Missouri, this 18<sup>th</sup> day of October 2022.

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Damien Boley, Mayor

ATTEST:

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Linda Drummond, City Clerk

DARLA WIERZBICKI,  
TOM BROWN,  
JON M. KREBBS,  
PATTY LAMB,

CHAIRMAN  
MEMBER  
ATTORNEY  
DIRECTOR



THELMA CRAWFORD, SECRETARY  
ANTHONY BOLOGNA, MEMBER  
STEVEN B. SALMON, ATTORNEY  
TIFFANY ELLISON, DIRECTOR

**CLAY COUNTY  
BOARD OF ELECTION COMMISSIONERS**

10/6/2022 100 W. Mississippi Street. Liberty, MO 64068 Phone: 816-415-8683 Fax: 816-792-5334  
[www.voteclaycountymo.gov](http://www.voteclaycountymo.gov)

City of Smithville  
Linda Drummond, Clerk  
107 W. Main St  
Smithville, MO 64089

Pursuant to Section 115.077, p.1 & 2, RSMo, this is to advise you that the Board of Election Commissioners estimate that the City of Smithville's share of the 11/08/22 General Election Election cost is \$8,242.62.

Section 115.007, p.2, RSMo, also requires that you deposit \$8,242.62 with the Board of Election Commissioners no later than 10/31/22.

Deposit: \$8,242.62

By: 10/31/2022

Thank you for your cooperation and prompt payment.

Sincerely,

A handwritten signature in cursive script that reads "Patty Lamb".



## Board of Aldermen Request for Action

**MEETING DATE:** 10/18/2022

**DEPARTMENT:** Administration

**AGENDA ITEM:** Res 1132, Approval of a contract with ComPsych for Employee Assistance Program services.

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**REQUESTED BOARD ACTION:**

A motion to approve Resolution 1132 authorizing the Mayor to sign an agreement with ComPsych for the purpose of providing Employee Assistance Program Services.

**SUMMARY:**

The City has provided an Employee Assistance Program (EAP) through Saint Lukes LIFEWISE since December of 2018. The EAP provides up to five sessions of services to employees. Assistance includes personal counseling, family guidance, financial guidance, etc. Currently, the City pays \$31.68 per year per employee. On September 21, staff was notified by Saint Lukes LIFEWISE of their intent to discontinue services for their external clients effective December 31, 2022. This was due to their decision to focus on the growing needs of the current Saint Luke's employees and their dependents.

Staff reached out to our insurance broker as well as Midwesk Public Risk for recommendations of a replacement firm. ComPsych will provide City employees and their dependents confidential support, resources and information for personal and work-life issues provided at no charge to the employee. This contract outlines costs to be \$1.37 per employee per month, or \$16.44 per employee per year. ComPsych also provides one additional session free of charge for a total of six sessions available per employee per issue.

Staff recommends that the effective date of the contract be December 1, 2022 to coincide with the start of the benefit year.

**PREVIOUS ACTION:**

**POLICY OBJECTIVE:**

Click or tap here to enter text.

**FINANCIAL CONSIDERATIONS:**

A projected \$969.96 annually, based on number of employees.

**ATTACHMENTS:**

- |  |  |
|--|--|
| <input type="checkbox"/> Ordinance                             | <input checked="" type="checkbox"/> Contract |
| <input checked="" type="checkbox"/> Resolution                 | <input type="checkbox"/> Plans               |
| <input type="checkbox"/> Staff Report                          | <input type="checkbox"/> Minutes             |
| <input checked="" type="checkbox"/> Other: Employee Info sheet |  |

## **RESOLUTION 1132**

### **A RESOLUTION AUTHORIZING THE MAYOR TO SIGN AN AGREEMENT WITH COMPSYCH FOR THE PURPOSE OF PROVIDING EMPLOYEE ASSISTANCE PROGRAM SERVICES**

**WHEREAS**, the City of Smithville has the responsibility to provide an Employee Assistance Program to City employees; and,

**WHEREAS**, the ongoing need of the Employee Assistance Program services are able to be fulfilled by ComPsych Guidance Resources; and,

**WHEREAS**, ComPsych is able to provide confidential counseling, work life solutions, legal support, financial support and online resources; and,

**WHEREAS**, the City and ComPsych desire to enter into an agreement for ComPsych to provide Employee Assistance Program services to City employees.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF  
THE CITY OF SMITHVILLE, MISSOURI:**

**THAT** the Board authorizes the Mayor to sign the Agreement with ComPsych for the purpose of providing an Employee Assistance Program.

**PASSED AND ADOPTED** by the Board of Aldermen and **APPROVED** by the Mayor of the City of Smithville, Missouri, this 18<sup>th</sup> day of October, 2022.

---

Damien Boley, Mayor

ATTEST:

---

Linda Drummond, City Clerk

**AGREEMENT**

This agreement ("Agreement") sets forth the agreed upon terms and conditions surrounding ComPsych Corporation's (hereinafter referred to as "ComPsych") delivery of a GuidanceResources Program (a "Program") to employees and dependents ("Participants") of City of Smithville, MO (hereinafter referred to as "Client") to begin December 1, 2022 ("Commencement Date"). This Agreement also refers to ComPsych and Client individually as "Party" and collectively as the "Parties." Client currently receives ComPsych's services through its membership with Midwest Public Risk, and has selected the buy-up option, and the terms and conditions are as follows:

- 1. Term:** Initial term of five (5) years for the delivery of a Program to Client. After the expiration of the initial term (November 30, 2027), this Agreement shall automatically renew for successive one (1) year periods unless either Party shall deliver to the other Party written notice of non-renewal not less than one hundred and twenty (120) days prior to the expiration of the initial term or any applicable renewal term.

In the event that ComPsych fails to perform any material Service required to be performed by ComPsych hereunder, and such failure shall not be cured by ComPsych within ninety (90) days following the delivery of written notice by Client to ComPsych setting forth, in detail, the circumstances of such failure of performance, Client shall have the right to terminate this Agreement upon the expiration of such ninety (90) day period.

- 2. Fees:**

(A) Client agrees to pay ComPsych a fee of \$1.37 per employee per month. Client represents that as of the Commencement Date it has approximately 59 employees located in the United States. Client agrees to provide ComPsych with annually updated employee counts. Fees to be paid by Client to ComPsych shall be adjusted to reflect the updated employee counts. Payment for the Program is due on an annual basis beginning on the Commencement Date and thereafter on or before each one (1) year anniversary of the Commencement Date. In the event that any payment due ComPsych hereunder is not received by ComPsych from Client when due, a delinquency charge shall be assessed on each installment assessed in default for not less than five (5) days in an amount not to exceed one and one half percent (1.5%) for each month the installment remains unpaid or the maximum amount allowed by law, in addition to attorney's fees and other costs and expenses incurred by ComPsych to collect any amounts due hereunder.

(B) Critical incident stress management ("CISM") Services will be provided at no charge until such time as the block of hours described in Section 3 of Schedule I is exhausted. Once such block of hours is exhausted, any CISM time and travel time will be billed at a rate of \$225.00 per hour plus related expenses. ComPsych shall invoice Client and Client agrees to pay ComPsych within thirty (30) days after its receipt of each invoice.

(C) Training Services will be provided at no charge until such time as the block of hours described in Section 3 of Schedule I is exhausted. Once such block of hours is exhausted, any training time will be billed at a rate of \$150.00 per hour plus travel and related expenses. ComPsych shall invoice Client and Client agrees to pay ComPsych within thirty (30) days after its receipt of each invoice.

(D) Client must give ComPsych at least five (5) days advance notice if it wishes to cancel any scheduled training, on-site intervention or other on-site Service or else the applicable hourly fee set forth in Sections 2(B) and 2(C) will apply or training/CISM hours will be reduced, as the case may be.

- 3. Exclusivity:** During the term of this Agreement, Client warrants that ComPsych shall be the exclusive provider of the Program under this Agreement to all employees of Client, and that all such employees shall be covered under this Agreement.

4. **Services:** The Program shall include those services described on Schedule I attached hereto ("Services"). Client agrees that any and all communications disseminated by Client to Participants regarding the Services to be rendered by ComPsych hereunder shall accurately reflect the terms hereof and comply with such guidelines as may be established, from time to time, by ComPsych. Frequency and method of distribution of promotional communications shall be mutually agreed upon by the Parties.
5. **Force Majeure:** No failure, delay or default in performance of any obligation of ComPsych shall constitute an event of default or breach of the Agreement to the extent that such failure to perform, delay or default arises out of a cause, existing or future, that is beyond the control and without negligence of ComPsych, including, but not limited to: action or inaction of governmental, civil or military authority; fire, strike, lockout or other labor dispute; flood, war; terrorism; riot; theft; earthquake and other natural disaster.
6. **Taxes:** All fees quoted and payable under this Agreement exclude taxes. Client will pay or reimburse ComPsych for all applicable sales, services and other taxes (excluding taxes on ComPsych's net income) that may be levied upon the performance of Services under this Agreement.
7. **Relationship of the Parties:** ComPsych and Client agree that ComPsych is an independent contractor and neither Party nor their respective employees or agents shall be deemed to be an employee of the other, nor shall this Agreement be deemed to create a partnership, joint venture, agency relationship or other association between the Parties hereto.
8. **Entire Agreement:** This Agreement, together with the Schedules attached hereto, shall constitute the entire Agreement by and between the Parties with respect to the subject matter hereof. There are no promises, terms, conditions, or obligations other than those contained herein and, this Agreement shall supersede all prior and contemporaneous communications, representations or agreements, either verbal or written, by and between the Parties hereto, all of which are merged herein.

Please sign below to acknowledge acceptance of these terms.

City of Smithville, MO

By: \_\_\_\_\_  
Damien Boley, Mayor

By: \_\_\_\_\_  
Cynthia Wagner, City Administrator

Its: \_\_\_\_\_

Date: October 18, 2022

**SCHEDULE I**  
**GUIDANCERESOURCES®**  
**COVERED SERVICES**

1. **Account Management:** Client will be assigned an account manager who will serve as the contact person and provide Client with reports and feedback on the Program.
2. **Management Report:** ComPsych will prepare and provide to Client customary statistical management reports, without disclosure of the identity of any Participant utilizing the Services.
3. **Training/CISM:** Provide Client with up to one (1) hour of a combination of the following types of Services per contract year: 1) employee/supervisor orientation sessions (in-person or via Webinar), 2) personal development workshops, 3) health/enrollment fairs, and 4) CISM Services. Each training session will be a minimum of thirty (30) minutes in length and same-day training sessions must run consecutively, unless otherwise mutually agreed upon. Training must be scheduled thirty days in advance. The date and time of any CISM Services shall be mutually agreed upon by Client and ComPsych.
4. **Program Promotion:** ComPsych will provide customary promotional materials announcing and explaining the Program to Client employees.
5. **Service Access:** Toll free telephone line access to guidance consultants.
6. **Assessment, Counseling and Referral:** Assess the presenting problem of each Participant requesting counseling Services and provide a maximum of six (6) sessions per presenting problem if such problem is determined by ComPsych to be resolvable within the above number of sessions (In California a maximum of three sessions in a six month period with additional sessions for acute emergencies, consultations after referral or re-referral, or a consultation due to a management or union request for information or assessment regarding work performance issues). If the Participant's presenting problem is determined not to be resolvable in the above number of sessions, the Participant will be referred for alternative Services after assessment.
7. **Supervisor Consultation:** ComPsych professionals are available to provide technical support and policy-based information to supervisors and managers of Client.
8. **LegalConnect®:** Provide Client Participants with telephonic legal information and local referral upon request. If a local referral is requested, the Participant shall be entitled to a free thirty minute consultation and thereafter a 25% reduction in the attorney's customary rates. However, ComPsych does not guarantee the availability of discounted fees in certain rural areas. The decision as to whether or not to utilize a resource identified by ComPsych shall rest solely with the Participant who has the sole and independent obligation to decide whether or not to retain such resource. ComPsych does not assume any liability with regard to the Services performed by any resource.
9. **FinancialConnect®:** Provide Client Participants with telephonic financial information regarding their personal finances and related issues.

**10. FamilySource®:** Provide Client Participants with child and/or elder care resources in the Participant's community. In addition, provide information on automobile purchases, relocation, pet Services and apartment shopping. ComPsych does not control and is not responsible for the quality of Services rendered by resources nor does ComPsych review or monitor their activities. A referral by ComPsych to a resource is not a recommendation, approval or representation by ComPsych regarding the standards, quality, competence or adequacy of such resource or its agents and employees or its facilities. The decision as to whether or not to utilize a resource identified by ComPsych shall rest solely with the Participant who has the sole and independent obligation to decide whether or not to contract with or otherwise retain or employ such resource. ComPsych does not assume any liability with regard to the Services performed by any resource. FamilySource Services are defined as individual Participant requests that are completed by providing information and, if applicable, local referrals based on a Participant's specific criteria. Any requests by Client for information to be used as a company "directory" or "guide," such as multi-state, multi-county, or multi-zip code searches, are outside the scope of FamilySource Services and development of such directories or guides will be billed at a rate of \$125/hour.

**11. GuidanceResources® Online:** Online (via [www.guidanceresources.com](http://www.guidanceresources.com)) information, resources, tools and other features on topics such as health & wellness, law & regulations, family & relationships, work & education, money & investments, consumer & leisure and home & auto.



# GuidanceResources® Program

Contact us anytime for confidential assistance.



Dear Employee:

We are pleased to announce that ComPsych® is your new provider of GuidanceResources® services. Your GuidanceResources® benefits will give you and your dependents confidential support, resources and information for personal and work-life issues. These services are provided at no charge to you. These services include:

## Confidential Counseling

Life can be stressful. Your EAP is designed to provide short-term counseling services for you and your dependents to help you handle concerns constructively, before they become major issues. Call anytime about concerns such as marital, relationship and family problems; stress, anxiety and depression; grief and loss, job pressures and substance abuse.

## Work-Life Solutions

Too much to do, and too little time to get it all done? The work-life specialists at ComPsych® can do the research for you and provide qualified referrals and customized resources for child and elder care, moving, pet care, college planning, home repair, buying a car, planning an event, selling a house and more.

## Legal Support

With your GuidanceResources® program, you have an attorney “on call” whenever you have questions about legal matters. Speak with on-staff licensed attorneys about legal concerns such as divorce, custody, adoption, real estate, debt and bankruptcy, landlord/tenant issues, civil and criminal actions and more. If you require representation, you can be referred to a qualified attorney for a free 30-minute consultation and a 25 percent reduction in customary legal fees.

## Financial Information

Everyone has financial questions. With your GuidanceResources® benefit, you can get answers about budgeting, debt management, tax issues and other money concerns from on-staff CPAs, Certified Financial Planners® and other financial experts, simply by calling your toll-free number.

## GuidanceResources® Online

Go online to access timely, expert information on thousands of topics, including relationships, work, school, children, wellness, legal, financial and free time. You can search for qualified child and elder care, attorneys and financial planners, as well as ask questions, take self-assessments and more.

## GuidanceResources® is available to you 24 hours a day, 7 days a week.

There are two ways to access your GuidanceResources® benefits:

- Call your toll-free number. You'll speak to a counseling professional who can listen to your concerns and guide you to the appropriate services you require.
- Visit GuidanceResources® Online at [www.guidanceresources.com](http://www.guidanceresources.com) and enter your company ID.

Remember, your GuidanceResources® benefits are strictly confidential. To view the ComPsych® HIPAA privacy notice, please go to [www.guidanceresources.com/privacy](http://www.guidanceresources.com/privacy).

I hope you will take some time to explore all the benefits that GuidanceResources® has to offer.

## Here when you need us.

Call:

TTY: 800.697.0353

Online: [guidanceresources.com](http://guidanceresources.com)

App: GuidanceNow<sup>SM</sup>

Web ID: